

Mintie Osha

Accountant

Details

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(158) 857-3186

123 Main St, Baltimore, MD 21201

Profile

Detail-oriented and analytical Accountant with 2 years of experience in managing financial records, preparing accurate reports, and ensuring compliance with tax regulations. Proficient in various accounting software and committed to maintaining accuracy and efficiency in all accounting tasks. Demonstrated ability to work well under pressure and contribute to the overall success of a financial team. Seeking to leverage skills and expertise to contribute to the growth and success of an organization.

Employment History

Senior Accountant at KatzAbosch, MD

May 2023 - Present

- Successfully managed a portfolio of over 50 high-profile clients, ensuring timely and accurate financial reporting and tax compliance, resulting in a 98% client retention rate.
- Streamlined the month-end close process by implementing new reconciliation procedures and automating key tasks, reducing the time taken to complete the process by 25%.
- Identified and resolved several discrepancies in financial statements, saving the company approximately \$150,000 in potential fines and penalties from regulatory authorities.
- Led a team of junior accountants in conducting an extensive internal audit, uncovering over \$75,000 in billing errors and improving overall accuracy in invoicing by 15%.

Staff Accountant at SB & Company, LLC, MD

Sep 2021 - Apr 2023

- Managed financial reporting for a \$50 million client portfolio, ensuring accurate and timely delivery of financial statements in compliance with GAAP and company policies.
 - Streamlined month-end closing process, reducing time required by 25% and increasing efficiency in reconciliations and journal entries.
 - Identified and resolved discrepancies in accounts receivable and payable, resulting in a 10% reduction in outstanding balances and improving cash flow management.
 - Assisted in the successful completion of annual external audits, resulting in zero audit adjustments and a clean audit opinion for the company.
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Education

Bachelor of Science in Accounting at University of Maryland, College Park, MD

Aug 2016 - May 2021

Relevant Coursework: Financial Accounting, Managerial Accounting, Auditing, Taxation, Cost Accounting, Financial Reporting, Accounting