

# Lizette Norgard

## Area Supervisor

Results-oriented Area Supervisor with 2 years of experience in overseeing daily operations, managing teams, and driving continuous improvement across multiple locations. Adept at optimizing workflows, streamlining processes, and implementing cost-saving measures to enhance overall performance. Skilled in building strong relationships with clients and staff, fostering a positive work environment, and ensuring compliance with company policies and industry regulations. Demonstrated success in meeting sales goals, increasing customer satisfaction, and contributing to company growth.

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### Education

**Bachelor of Business Administration in Management at Louisiana State University, Baton Rouge, LA**

Sep 2017 - May 2021

Relevant Coursework:  
Organizational Behavior, Financial Accounting, Business Statistics, Marketing Principles, Operations Management, Human Resource Management, Business Ethics, Managerial Economics, Strategic Management, and Entrepreneurship.

### Links

[linkedin.com/in/lizettenorgard](https://www.linkedin.com/in/lizettenorgard)

### Skills

Time-management



Conflict-resolution



Budgeting



Team-building



Decision-making



### Employment History

#### Area Supervisor at Louisiana Area Supervisors, LLC, LA

Apr 2023 - Present

- Successfully managed a team of 50 employees across multiple locations, resulting in a 25% increase in overall productivity and a 15% reduction in employee turnover during a two-year period.
- Implemented new inventory management system, leading to a 30% decrease in stock discrepancies and a 10% improvement in order fulfillment time for customers.
- Developed and executed a strategic plan for expanding the company's presence in the region, leading to the opening of three new locations and a 20% increase in annual revenue.

#### Assistant Area Supervisor at Acadiana Area Supervisors, Inc., LA

Jul 2021 - Feb 2023

- Successfully managed a team of 25 employees across 5 different locations, resulting in a 20% increase in overall productivity and a 15% reduction in employee turnover within a year.
- Implemented new training programs for new hires, which led to a 30% decrease in time required for onboarding and a 10% improvement in new employee performance metrics.
- Developed and executed a plan to streamline operational processes, reducing costs by 18% and increasing customer satisfaction by 12% within six months.
- Collaborated with regional management to identify growth opportunities, leading to the successful opening of two new locations and a 25% increase in annual revenue.

### Certificates

#### Certified Professional Supervisor (CPS)

Oct 2021

#### Occupational Safety and Health Administration (OSHA) 30-Hour Certification

Aug 2020

### Memberships