

Jodeen Mogg

Assistant Buyer

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☎ (405) 278-5882

📍 123 Main St, Fargo, ND 58103

EDUCATION

Associate of Arts in Fashion Merchandising at North Dakota State College of Science, Wahpeton, ND

Aug 2017 - May 2022

Relevant Coursework: Fashion Marketing, Visual Merchandising, Textiles, Retail Management, Fashion Buying, Apparel Production, Trend Forecasting, and Fashion History.

LINKS

[linkedin.com/in/jodeenmogg](https://www.linkedin.com/in/jodeenmogg)

SKILLS

Negotiation

Forecasting

Budgeting

Analyzing

Relationship-building

Excel proficiency

Trend identification

LANGUAGES

English

Bengali

HOBBIES

Collecting vintage clothing

Painting or drawing

Attending live music concerts

PROFILE

Results-driven Assistant Buyer with 1 year of experience in retail procurement and inventory management. Demonstrates strong analytical skills, a keen eye for emerging trends, and a commitment to maximizing sales and profit margins. Collaborates effectively with cross-functional teams and excels in fast-paced environments. Proven ability to make data-driven decisions, negotiate with vendors, and provide exceptional support to senior buyers.

EMPLOYMENT HISTORY

● Assistant Buyer at North Dakota Mill & Elevator, ND

May 2023 - Present

- Successfully negotiated a 15% discount on bulk purchases from suppliers, resulting in cost savings of \$200,000 for North Dakota Mill & Elevator during the fiscal year 2020.
- Streamlined the procurement process by implementing a new inventory management system, reducing order processing time by 25% and increasing order accuracy by 30% in 2019.
- Developed strong relationships with key suppliers, which led to a 10% increase in on-time deliveries and a 5% reduction in lead times for critical raw materials in 2018.

● Associate Assistant Buyer at Dakota Gasification Company, ND

Sep 2022 - Apr 2023

- Successfully negotiated a 10% discount on bulk raw material purchases, resulting in annual savings of \$500,000 for Dakota Gasification Company.
- Streamlined the procurement process by implementing a new vendor management system, reducing order lead time by 25% and increasing overall efficiency.
- Spearheaded a supplier diversification initiative, adding 5 new reliable vendors to the supply chain and reducing the risk of supply disruptions by 30%.

CERTIFICATES

Certified Professional in Supply Management (CPSM)

Oct 2021

Certified Purchasing Manager (CPM)

Jul 2020

MEMBERSHIPS

National Retail Federation (NRF)

American Purchasing Society (APS)