## Coretha Auner

## **Banquet Houseman**

#### **Profile**

### **Employment History**

#### Details

coretha.auner@gmail.com (324) 784-4778 123 Maple Street, Des Moines, IA 50315

Diligent Banquet Houseman with 1 year of experience providing exceptional support in banquet setup, service, and teardown. Skilled in maintaining cleanliness and organization of event spaces while ensuring seamless guest experience. Highly adaptable and efficient in fast-paced environments, with a strong focus on customer satisfaction and attention to detail.

#### Banquet Houseman at Hilton Des Moines Downtown, IA

Feb 2023 - Present

- Successfully set up and executed over 150 banquet events within a year, receiving positive feedback from clients and contributing to a 20% increase in repeat business for Hilton Des Moines Downtown.
- Streamlined the event setup process by implementing a new organizational system for storing equipment, reducing setup time by 30% and allowing for more efficient use of staff resources.
- Consistently maintained a high level of cleanliness and presentation in banquet rooms, resulting in a 95% satisfaction rate on post-event surveys and contributing to the hotel's overall excellent reputation.

#### Banquet Houseman Assistant at Iowa Events Center, IA

Aug 2022 - Jan 2023

- Successfully set up and executed over 150 events in a year, including corporate meetings, weddings, and conferences, ensuring seamless transitions and excellent customer experiences.
- Efficiently managed the inventory of event materials and equipment, resulting in a 30% reduction in missing or damaged items and saving the company \$10,000 in replacement costs.
- Collaborated with a team of 20 housemen to improve the overall efficiency of event setups and teardowns, reducing average time spent by 25% and increasing customer satisfaction by 15%.

#### **Education**

# Certificate in Hospitality and Event Management at Iowa State University, Ames, IA

Sep 2017 - May 2022

Relevant Coursework: Event Planning, Hospitality Management, Marketing and Promotion, Food and Beverage Operations, Financial Management, Human Resources, and Customer Service.

#### Links