

Adryan Slivka

Banquet Manager

Profile

Results-oriented Banquet Manager with 2 years of experience adept at overseeing successful events and ensuring seamless execution. Demonstrates strong leadership skills in managing teams, improving guest satisfaction, and increasing revenue. Proficient in coordinating with clients, vendors, and staff to deliver memorable experiences. Committed to maintaining excellent service standards and fostering long-lasting client relationships.

Employment History

Banquet Manager at The Common Man, NH

May 2023 - Present

- Successfully managed and executed over 300 events in a year, including weddings, corporate gatherings, and social functions, ensuring seamless coordination and customer satisfaction.
- Increased overall event bookings by 25% within the first year through targeted marketing initiatives and building strong relationships with clients and vendors.
- Implemented new banquet management software, streamlining event planning processes and reducing administrative workload by 30%, allowing for more focus on client experience and satisfaction.
- Developed and executed staff training programs, resulting in a 40% improvement in employee retention and overall enhancement of team performance in delivering exceptional guest experiences.

Assistant Banquet Manager at The Executive Court Banquet Facility, NH

Sep 2021 - Mar 2023

- Successfully managed and executed over 150 events, including weddings, corporate gatherings, and fundraisers, leading to an overall increase in annual revenue by 20%.
- Streamlined event planning and coordination process, resulting in a 30% reduction in customer complaints and improved client satisfaction rates by 15%.
- Implemented new staff training program, increasing employee efficiency by 25% and reducing event setup and breakdown times by 40%.
- Negotiated with vendors and suppliers, resulting in a 10% decrease in overall event costs and contributing to a 5% increase in profit margins for the facility.

Certificates

Certified Banquet Manager (CBM)

Jun 2021

✉ adryan.slivka@gmail.com

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📍 123 Maple Street, Concord, NH 03301

Education

Bachelor of Science in Hospitality Management at University of New Hampshire, Durham, NH

Aug 2017 - May 2021

Relevant Coursework: Hospitality Operations Management, Financial Analysis in Hospitality, Marketing and Sales Strategies, Human Resources Management, Event Planning and Management, Food and Beverage Management, Customer Service and Guest Experience, and Global Tourism and Travel Management.

Links

[linkedin.com/in/adryanslivka](https://www.linkedin.com/in/adryanslivka)

Skills

Event Coordination

Budget Management

Staff Supervision

Menu Planning

Customer Service

Venue Setup

Time Management

Languages

English

Mandarin