

GWENDOLEN BAGUIO

Budget Manager

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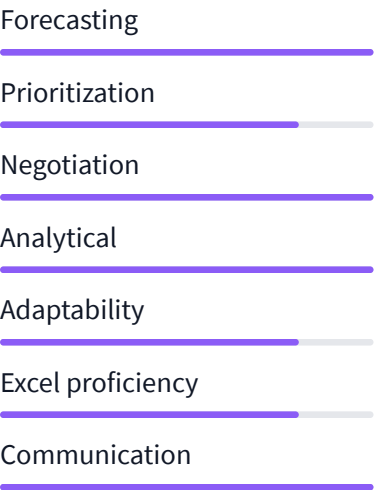
PROFILE

Detail-oriented Budget Manager with 5 years of experience in financial planning, analysis, and reporting. Proficient in creating and managing budgets, identifying cost-saving opportunities, and ensuring compliance with financial regulations. Demonstrated success in streamlining processes, optimizing resource allocation, and implementing effective financial management strategies. Committed to driving financial growth and stability while supporting organizational objectives.

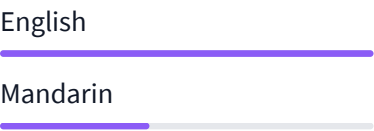
LINKS

[linkedin.com/in/gwendolenbaguio](https://www.linkedin.com/in/gwendolenbaguio)

SKILLS



LANGUAGES



HOBBIES

EMPLOYMENT HISTORY

- Budget Manager at Missouri Budget Management Services, MO**
Feb 2023 - Present
 - Successfully reduced annual expenses by 15%, resulting in over \$1.2 million in cost savings for Missouri Budget Management Services through the implementation of strategic cost-cutting initiatives and improved financial planning processes.
 - Streamlined the budgeting process and improved forecasting accuracy by 25% by implementing a new financial software system, leading to more informed decision-making and better resource allocation across all departments.
 - Led a team of financial analysts to identify and eliminate \$500,000 in wasteful spending, contributing to a more efficient and cost-effective organization while maintaining excellent levels of service to the public.
 - Developed and executed a comprehensive financial training program for department managers, resulting in a 20% increase in budget compliance and improved inter-departmental communication, fostering a more collaborative environment for effective budget management.
- Assistant Budget Manager at Show-Me Budget Planners, MO**
Aug 2018 - Jan 2023
 - Successfully optimized the annual budget for Show-Me Budget Planners, MO, resulting in a 15% cost reduction, or \$1.2 million in savings, by identifying inefficiencies and reallocating resources more effectively.
 - Streamlined the financial reporting process for Show-Me Budget Planners, MO, which led to a 25% increase in accuracy and a 20% reduction in preparation time, enabling the company to make more informed decisions and allocate resources more efficiently.
 - Implemented a new budget tracking software at Show-Me Budget Planners, MO, that improved the company's forecasting capabilities by 30%, allowing for more accurate predictions and proactive adjustments to financial plans throughout the fiscal year.

EDUCATION

Bachelor of Science in Finance or Accounting at University of Missouri, Columbia, MO
Sep 2014 - May 2018
Relevant Coursework: Financial Accounting, Managerial Accounting, Corporate Finance, Investment Analysis, Financial Statement Analysis, Taxation, Auditing, and Financial Risk Management.

CERTIFICATES