

Risha Nejedly

Building Maintenance Supervisor

Details

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(496) 520-8303

123 Oak Street, Charleston, SC 29401

Profile

A dedicated Building Maintenance Supervisor with 5 years of experience in overseeing all aspects of building maintenance and repair operations. Demonstrates exceptional leadership and organizational skills in managing teams, ensuring timely completion of projects, and maintaining high-quality standards. Proficient in developing and implementing preventive maintenance programs, optimizing resource allocation, and coordinating with external contractors. Adept at identifying and resolving potential issues, ensuring compliance with safety regulations, and fostering a productive work environment.

Employment History

Building Maintenance Supervisor at Palmetto Commercial Services, SC

Apr 2023 - Present

- Successfully reduced maintenance costs by 15% through implementing more efficient work processes and negotiating better contracts with vendors, resulting in annual savings of \$45,000 for Palmetto Commercial Services.
- Led a team of 10 maintenance staff to complete over 300 projects within a year, achieving a 98% on-time completion rate and increasing overall client satisfaction by 20%.
- Developed and implemented a preventive maintenance program, which led to a 25% reduction in equipment downtime and an increase in overall service quality for clients at Palmetto Commercial Services.

Assistant Building Maintenance Supervisor at Upstate Building Services, SC

Sep 2018 - Feb 2023

- Successfully reduced energy consumption by 15% across all managed properties by implementing energy-efficient solutions, resulting in an annual savings of \$50,000 in utility costs for Upstate Building Services, SC.
 - Streamlined the preventive maintenance program, reducing equipment downtime by 25% and increasing overall efficiency, leading to a 10% reduction in maintenance costs over a one-year period.
 - Led a team of 5 maintenance technicians in completing a major HVAC system upgrade project in 3 large commercial buildings on schedule and 5% under budget, enhancing overall building performance and tenant satisfaction.
 - Developed and implemented a comprehensive training program for new hires, which improved employee retention by 20% and increased overall productivity by 15% within the first year.
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