

Jordyan Baney

Building Manager

Profile

Dedicated Building Manager with 2 years of experience in overseeing daily operations and maintenance of residential and commercial properties. Adept at managing tenant relations, coordinating maintenance tasks, and ensuring compliance with safety regulations. Proven track record of improving efficiency, reducing costs, and enhancing overall property value. Strong communication and problem-solving skills with a commitment to delivering exceptional service to tenants and owners.

Employment History

Building Manager at CBRE Group Inc., VA

Feb 2023 - Present

- Managed the renovation of a 50,000 sq. ft. commercial property, resulting in a 10% increase in rental income and a 15% reduction in energy consumption.
- Coordinated the implementation of a new building management system, leading to a 20% improvement in operational efficiency and a 25% reduction in maintenance costs.
- Successfully negotiated contracts with vendors and service providers, achieving a 15% reduction in overall expenses for the property.
- Developed and executed a preventative maintenance program, reducing unscheduled downtime by 30% and extending the life of major equipment by an average of 3 years.

Assistant Building Manager at JLL (Jones Lang LaSalle), VA

Sep 2021 - Dec 2022

- Successfully reduced annual operating expenses by 15%, resulting in over \$100,000 in savings for the property, by implementing cost-effective maintenance strategies and renegotiating vendor contracts.
- Streamlined tenant service requests and increased overall satisfaction by 30% through the implementation of a centralized online portal, which allowed for quicker response times and more efficient communication between tenants and building management.
- Spearheaded a comprehensive energy efficiency project that led to a 20% reduction in energy consumption across the property, earning the building an ENERGY STAR certification and significantly lowering utility costs for tenants.

Education

Associate of Applied Science in Building Management at Northern Virginia Community College, VA

Aug 2017 - May 2021

Relevant Coursework: Facilities Management, Property Administration, Building Systems, Construction Technology, Project Management, Building Codes and Regulations, Sustainable Building Practices, Space Planning, and Building Maintenance.

Details

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Links

[linkedin.com/in/jordyanbaney](https://www.linkedin.com/in/jordyanbaney)

Skills

HVAC expertise

Plumbing proficiency

Electrical systems

Fire safety compliance

Security systems management

Building automation systems (BAS)

Energy efficiency optimization

Languages

English

Mandarin

Hobbies

Gardening

Woodworking

Home improvement projects