

CHRISTIE ELLWOOD

Certified Public Accountant

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(152) 875-5698

123 Elm St, Fargo, ND 58103



PROFILE

Certified Public Accountant with 2 years of experience in providing efficient and accurate financial services. Proficient in GAAP, financial analysis, and tax preparation. Demonstrated ability to streamline accounting processes, improve internal controls, and deliver timely and insightful financial reporting. Strong interpersonal and communication skills, with a track record of building productive relationships with clients and colleagues. Committed to professional growth and excellence in accounting.

LINKS

[linkedin.com/in/christieellwood](https://www.linkedin.com/in/christieellwood)

SKILLS

QuickBooks

Excel

Tax preparation

Financial analysis

Auditing

Budgeting

Payroll

LANGUAGES

English

Urdu

HOBBIES

EMPLOYMENT HISTORY

● Certified Public Accountant at Eide Bailly LLP, ND

Apr 2023 - Present

- Successfully managed and completed the audit of a \$50 million manufacturing company, resulting in a 10% reduction in audit fees for the client.
- Streamlined the tax preparation process for over 150 small business clients, reducing turnaround time by 25% and increasing client satisfaction by 20%.
- Led a team of five accountants in the implementation of new accounting software for a \$25 million non-profit organization, improving overall financial reporting accuracy and efficiency by 30%.
- Identified and recovered \$300,000 in tax savings for a large retail client through a comprehensive review of their state and local tax liabilities.

● Staff Accountant at Brady, Martz & Associates, P.C., ND

Aug 2021 - Feb 2023

- Successfully managed financial reporting for over 50 clients, ensuring timely and accurate delivery of financial statements, while maintaining a 98% satisfaction rate from clients.
- Streamlined the accounts payable process for a major client, reducing processing time by 25% and saving the company \$15,000 in annual labor costs.
- Identified and corrected a crucial accounting error in a client's tax filing, resulting in a \$20,000 tax savings for the client and preventing potential fines and penalties.

EDUCATION

Bachelor of Science in Accounting at University of North Dakota, Grand Forks, ND

Aug 2017 - May 2021

Relevant Coursework: Financial Accounting, Managerial Accounting, Auditing, Taxation, Cost Accounting, Financial Management, Business Law, Accounting Information Systems, Intermediate Accounting, Advanced Accounting, and Not-for-Profit Accounting.

CERTIFICATES

Certified Information Technology Professional (CITP)

May 2022

Chartered Global Management Accountant (CGMA)

Mar 2021