

# Hanna Favell

Community Assistant

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## Education

**Associate of Applied  
Science in Community and  
Social Services at Flathead  
Valley Community College,  
Kalispell, MT**

Aug 2017 - May 2022

Relevant Coursework:  
Introduction to Human Services,  
Case Management, Crisis  
Intervention, Group Dynamics,  
Social Policy, Counseling Theory  
and Techniques, Psychology,  
Sociology, and Ethics in Social  
Services.

## Links

[linkedin.com/in/hannafavell](https://www.linkedin.com/in/hannafavell)

## Skills

Conflict Resolution

Time Management

Event Planning

Social Media Management

Microsoft Office Suite

Customer Service

Google Analytics

## Languages

English

Mandarin

## Profile

Dedicated Community Assistant with 1 year of experience in providing exceptional support to residents and promoting a positive living environment. Skilled in coordinating events, managing social media platforms, and addressing resident concerns. Strong communication and interpersonal skills, along with a proven ability to foster a sense of community among diverse groups. Committed to creating a welcoming and inclusive atmosphere for all residents.

## Employment History

### Community Assistant at Montana Community Partners, MT

Mar 2023 - Present

- Successfully increased community engagement by 25% within six months by organizing monthly events, workshops, and volunteer opportunities for Montana Community Partners members.
- Implemented a social media strategy that led to a 40% growth in online followers and a 30% increase in website traffic, resulting in higher awareness of the organization's initiatives and resources within the Montana community.
- Coordinated and managed a fundraising campaign that exceeded its goal by raising over \$50,000 to support the organization's community development projects and programs.

### Assistant Community Coordinator at Big Sky Community Association, MT

Jul 2022 - Jan 2023

- Successfully managed and coordinated over 50 community events annually, resulting in a 20% increase in community engagement and participation.
- Streamlined the volunteer recruitment process, leading to a 30% increase in volunteer retention rate and 150 active community volunteers.
- Secured \$100,000 in grant funding for park and trail improvement projects, directly contributing to the enhancement of Big Sky Community Association's recreational facilities.
- Developed and implemented an effective communication strategy, which increased social media followers by 50% and improved overall community awareness and involvement.

## Certificates

### Certified Community Manager (CCM)

Nov 2021

### International Association of Facilitators Certified Professional Facilitator (IAF CPF)

Aug 2020

## Memberships