

# Dannae Knor

Corporate Travel  
Consultant

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## Details

[dannae.knor@gmail.com](mailto:dannae.knor@gmail.com)

(131) 458-2656

123 Maple Street, Burlington, VT 05401

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## Profile

Dedicated Corporate Travel Consultant with 1 year of experience in providing tailored travel solutions for corporate clients. Adept at managing multiple bookings, optimizing travel itineraries, and ensuring a seamless travel experience. Excellent communication and problem-solving skills, with a strong commitment to delivering exceptional customer service. Proven ability to thrive in fast-paced environments and adapt to evolving industry trends.

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## Employment History

### Corporate Travel Consultant at Milne Travel, VT

Apr 2023 - Present

- Successfully managed and coordinated travel arrangements for over 500 corporate clients within a year, resulting in a 20% increase in client retention for Milne Travel, VT.
- Streamlined the booking process by implementing an efficient online booking tool, leading to a 30% reduction in booking errors and a 15% increase in overall customer satisfaction.
- Negotiated strategic partnerships with major hotel chains and airlines, resulting in annual cost savings of \$200,000 for corporate clients and a 10% increase in company revenue.

### Associate Corporate Travel Consultant at Accent Travel Agency, VT

Sep 2022 - Mar 2023

- Successfully managed over 500 corporate travel bookings per month, resulting in a 20% increase in overall client satisfaction at Accent Travel Agency.
- Developed and implemented a new travel policy for a major corporate client, leading to a 15% reduction in their travel expenses and earning Accent Travel Agency a long-term contract extension.
- Streamlined the travel booking process by introducing an online booking tool, reducing manual errors by 25% and increasing efficiency by 30%.
- Consistently exceeded quarterly sales targets by an average of 10%, contributing to a 12% growth in annual revenue for Accent Travel Agency.

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## Education

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### Bachelor of Business Administration in Tourism and Hospitality Management at University of Vermont, Burlington, VT

Sep 2018 - May 2022

Relevant Coursework: Tourism Management, Hospitality Management, Marketing, International Business, Finance, Human Resources, Sustainable Tourism, Event Planning, Destination Management, and Customer Service.