


Sondra Wimberly

Correctional Officer

Dedicated Correctional Officer with 1 year of experience in maintaining safety and security within a correctional facility. Skilled in conflict resolution, crisis management, and fostering a positive environment for inmates and staff. Adept at adhering to protocol and ensuring smooth operations in a demanding and fast-paced setting. Committed to professional development and continuous improvement in order to uphold the highest standards of safety, integrity, and respect.

sondra.wimberly@gmail.com 

(105) 689-1284 

123 Maple Street, Springfield,
MO 65804 

Education

**Associate of Applied Science
in Criminal Justice at
Missouri State University,
Springfield, MO**

Sep 2018 - May 2022

Relevant Coursework:

Criminology, Criminal Law,
Criminal Procedure, Policing
and Law Enforcement,
Corrections, Juvenile Justice,
Ethics in Criminal Justice, and
Criminal Investigations.

Links

[linkedin.com/in/sondrawimberly](https://www.linkedin.com/in/sondrawimberly)

Skills

Conflict Resolution



Crisis Intervention



Inmate Supervision



Security Protocols



Report Writing



First Aid/CPR



Contraband Detection



Languages

Employment History

Correctional Officer at Missouri Department of Corrections, MO

Mar 2023 - Present

- Successfully managed the security and daily operations of a housing unit with 150 inmates at the Missouri Department of Corrections, ensuring a safe and orderly living environment for both staff and offenders.
- Conducted over 1,200 cell searches per year, resulting in the confiscation of numerous contraband items and preventing potential security breaches within the facility.
- Trained and mentored 10 new correctional officers, leading to a 90% retention rate among new hires and contributing to a more efficient and cohesive team.

Correctional Officer Trainee at , MO

Jul 2022 - Feb 2023

- Successfully completed a rigorous 4-month training program, which included instruction in state and federal laws, crisis intervention, communication skills, and facility operations.
- Effectively managed the daily activities of up to 150 inmates within a high-security prison unit, ensuring safety, security, and compliance with all institutional policies and procedures.
- Conducted over 300 random cell searches per month, resulting in the confiscation of contraband materials and preventing potential security breaches within the facility.

Certificates

American Correctional Association (ACA) Corrections Certification

Feb 2022

International Association of Correctional Training Personnel (IACTP) Certified Instructor

Nov 2020

Memberships

American Correctional Association (ACA)

National Association of Probation Officers (NAPO)