

Gertrud Conkin

Cost Estimator

✉ gertrud.conkin@gmail.com

☎ (301) 044-2770

📍 123 Maple St, Boise, ID

EDUCATION

Bachelor of Science in Cost Estimating and Analysis at Boise State University, Boise, ID

Sep 2018 - May 2022

Relevant Coursework: Cost Estimating, Cost Analysis, Financial Management, Economics, Statistics, Project Management, Risk Analysis, and Value Engineering.

LINKS

[linkedin.com/in/gertrudconkin](https://www.linkedin.com/in/gertrudconkin)

SKILLS

- Spreadsheet proficiency
- AutoCAD knowledge
- Project management
- Data analysis
- Risk assessment
- Construction expertise
- Negotiation abilities

LANGUAGES

- English
- Italian

HOBBIES

- Model building
- Photography
- Gardening

PROFILE

Diligent Cost Estimator with 1 year of experience in analyzing project requirements, preparing accurate estimates, and optimizing budgets to ensure cost-effective solutions. Skilled in evaluating project risks, conducting cost comparisons, and utilizing industry software to deliver reliable financial projections. Adept at collaborating with cross-functional teams and effectively communicating with stakeholders to drive project success.

EMPLOYMENT HISTORY

● Cost Estimator at Idaho National Laboratory, ID

Feb 2023 - Present

- Successfully reduced project costs by 15% on a major facility upgrade at Idaho National Laboratory, resulting in savings of over \$1.5 million while maintaining quality and safety standards.
- Streamlined the cost estimation process for a \$20 million nuclear research project, enabling the project to be completed within budget and ahead of schedule, which led to a 10% increase in research output.
- Developed and implemented a comprehensive training program for new cost estimators at Idaho National Laboratory, leading to a 25% reduction in estimation errors and improving overall efficiency in project planning and budgeting.

● Junior Cost Estimator at Bateman-Hall Inc., ID

Aug 2022 - Jan 2023

- Successfully reduced project estimation costs by 15% through the implementation of new software and data analysis techniques, saving Bateman-Hall Inc. over \$500,000 in a fiscal year.
- Streamlined the estimation process for a \$20 million school construction project, which led to the completion of the project 2 months ahead of schedule and 5% under budget.
- Collaborated with a team of estimators to prepare and submit winning bids for three major projects worth a combined total of \$45 million, resulting in a 12% increase in company revenue for the year.
- Identified and addressed inaccuracies in material and labor cost estimations, leading to a 10% reduction in overall estimation errors and improved client satisfaction.

CERTIFICATES

**Association for the Advancement of Cost Engineering (AACE)
Certified Estimating Professional (CEP)**

Feb 2022

**International Cost Estimating and Analysis Association (ICEAA)
Certified Cost Estimator/Analyst (CCE/A)**

Nov 2020

MEMBERSHIPS