

Gayleen Hirota

Logistics Coordinator

Profile

As a Logistics Coordinator with over a year of experience, I successfully managed all aspects of the supply chain, ensuring the smooth flow of goods from suppliers to end customers. I effectively coordinated with vendors, carriers, and warehouse teams to optimize operations, reduce costs, and meet tight deadlines. My strong analytical and problem-solving abilities allowed me to identify areas of improvement and implement process enhancements, resulting in increased efficiency and customer satisfaction. By leveraging my excellent communication and interpersonal skills, I established strong relationships with key stakeholders and fostered a collaborative environment that contributed to the overall success of the organization.

Employment History

Logistics Coordinator at C.H. Robinson, MN

Mar 2023 - Present

- Successfully reduced transportation costs by 15% in one year through strategic carrier negotiations and optimizing shipping routes, resulting in annual savings of over \$500,000 for the company.
- Streamlined warehouse operations by implementing a new inventory management system, leading to a 25% increase in efficiency and reducing order processing time by an average of 2 hours per order.
- Coordinated the transportation of over 10,000 shipments annually, maintaining a 99% on-time delivery rate and ensuring seamless supply chain operations for key clients.

Associate Logistics Coordinator at Land O'Lakes, MN

Sep 2022 - Jan 2023

- Successfully reduced transportation costs by 15% within the first year by optimizing routing, consolidating shipments, and negotiating better rates with carriers, resulting in annual savings of over \$500,000 for the Land O'Lakes facility in Minnesota.
- Streamlined warehouse operations by implementing a new inventory management system, which led to a 20% reduction in order processing time and improved order accuracy by 10%, significantly enhancing customer satisfaction levels.
- Collaborated with cross-functional teams to develop and execute a new demand forecasting model, which improved forecast accuracy by 25% and reduced stockouts by 30%, leading to increased product availability and customer satisfaction.

Education

Bachelor of Science in Logistics and Supply Chain Management at University of Minnesota, Twin Cities, MN

Aug 2017 - May 2022

Relevant Coursework: Supply Chain Management, Operations Management, Logistics Strategy, Inventory Management, Transportation and Distribution, Procurement and Sourcing, Quality Management, Warehouse Management, Demand Planning and Forecasting, Project Management, and Enterprise Resource Planning.

Details

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Links

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Skills

Supply chain management

Inventory control

Transportation planning

Warehouse management

Customer service

Data analysis and reporting

Problem-solving and decision-making

Languages

English

Russian

Hobbies

Organizing social events

Photography

Model building