


# Karlea Feicht

## Shipping and Receiving Associate

As a Shipping and Receiving Associate with over 1 year of experience, I efficiently managed inventory control and order processing in a fast-paced warehouse setting. I excelled in accurately picking, packing, and shipping customer orders, while ensuring all safety and quality standards were met. My strong organizational skills and attention to detail enabled me to maintain an accurate and up-to-date inventory, resulting in reduced discrepancies and increased customer satisfaction. Collaborating effectively with team members and utilizing my problem-solving abilities, I contributed to streamlining processes and improving overall operational efficiency. Throughout my tenure, I consistently demonstrated a strong work ethic, adaptability, and dedication to providing exceptional service to both internal and external stakeholders.

[karlea.feicht@gmail.com](mailto:karlea.feicht@gmail.com) 

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123 Oak Street, Lexington, KY   
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### Education

**Associate of Applied  
Science in Logistics and  
Supply Chain Management  
at Bluegrass Community  
and Technical College,  
Lexington, KY**

Aug 2018 - May 2022

Relevant Coursework: Supply Chain Management, Logistics Operations, Inventory Control, Procurement and Contract Management, Transportation and Distribution, Warehouse Management, Global Logistics, and Business Analytics.

### Links

[linkedin.com/in/karleafeicht](https://www.linkedin.com/in/karleafeicht)

### Skills

Inventory management

Order processing

Forklift operation

Packaging and labeling

Quality control

### Employment History

#### Shipping and Receiving Associate at Amazon, KY

Mar 2023 - Present

- Successfully processed and shipped an average of 1,500 packages daily, ensuring timely delivery and maintaining a 99.8% accuracy rate in package handling.
- Streamlined the receiving process by implementing a new inventory management system, reducing processing time by 25% and increasing overall efficiency in the warehouse.
- Assisted in training and onboarding of 20 new team members, contributing to a 15% increase in overall productivity for the shipping and receiving department.
- Identified and resolved over 200 instances of shipment discrepancies, resulting in a 10% decrease in customer complaints and returns due to incorrect or damaged items.

#### Shipping and Receiving Clerk at , KY

Aug 2022 - Jan 2023

- Successfully managed the shipping and receiving of over 10,000 packages per month, ensuring a 99% on-time delivery rate and contributing to increased customer satisfaction.
- Streamlined warehouse processes by implementing an inventory management system, resulting in a 20% reduction in order processing time and a 15% decrease in errors.
- Trained and supervised a team of five warehouse employees, improving overall productivity by 25% and reducing turnover by 10%.
- Negotiated with multiple carriers to secure the best shipping rates, saving the company over \$50,000 annually in transportation costs.

### Certificates

#### Certified Logistics Associate (CLA)

Nov 2021

#### Certified Supply Chain Professional (CSCP)

May 2020

### Memberships

**International Warehouse Logistics Association (IWLA)**