# Aleatha Moxon

#### **Custodial Worker**

Diligent Custodial Worker with 1 year of experience in maintaining cleanliness and hygiene in various facilities. Proficient in operating cleaning equipment, handling chemicals, and performing routine maintenance tasks. Demonstrates strong attention to detail, time management skills, and commitment to providing a sanitary and welcoming environment for all occupants.

aleatha.moxon@gmail.com



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123 Main St, Boise, ID 83702 **Q** 



#### Education

**High School Diploma with** a focus on Custodial and **Maintenance Services at** Coeur d'Alene High School, Coeur d'Alene, ID

Aug 2017 - May 2022

Relevant Coursework: Building Maintenance, Custodial Techniques, Workplace Safety, Basic Plumbing and Electrical Systems, and Equipment Operation in the pursuit of a High School Diploma focused on Custodial and Maintenance Services.

#### Links

linkedin.com/in/aleathamoxon

#### **Skills**

Sanitization techniques

Floor buffing

Carpet cleaning

Window washing

Waste disposal

Pressure washing

Chemical handling

### **Employment History**

#### Custodial Worker at Idaho Falls Janitorial Services, ID

Mar 2023 - Present

- Significantly improved overall cleanliness and hygiene standards at Idaho Falls Janitorial Services by implementing a new cleaning schedule and utilizing advanced tools, resulting in a 30% increase in client satisfaction ratings within six months.
- Successfully managed and completed the deep cleaning and sanitization of over 50 commercial properties during the COVID-19 pandemic, ensuring the safety and well-being of clients and their customers.
- Reduced supply costs for Idaho Falls Janitorial Services by 20% through diligent inventory management and negotiating with suppliers, saving the company approximately \$10,000 annually.

#### **Custodial Assistant at Boise Cleaning Solutions, ID**

Sep 2022 - Jan 2023

- Successfully maintained a 98% customer satisfaction rate across all client facilities, resulting in increased contract renewals and positive feedback for Boise Cleaning Solutions.
- Streamlined inventory management by implementing a new tracking system, reducing supply costs by 15% and ensuring timely availability of essential cleaning products and equipment.
- Trained and supervised a team of 6 custodial staff members, achieving a 25% increase in overall productivity and consistently meeting or exceeding all cleanliness standards set by clients.
- Led the successful completion of a large-scale deep cleaning project for a 50,000-square-foot commercial facility, finishing 2 days ahead of schedule and receiving high praise from the client.

## Certificates

#### **Certified Custodial Technician (CCT)**

Sep 2021

International Executive Housekeepers Association's Certified **Environmental Services Executive (CESE)** 

Jun 2020

# **Memberships**