

Zynasia Raghunath

Backroom Coordinator

I am an experienced Backroom Coordinator with over 1 year of experience in the retail industry. I am highly organized and detail-oriented with a proven ability to oversee the receiving, stocking, and organization of merchandise. I am an effective communicator and team player who is able to work with both customers and staff to ensure a smooth, successful retail operation. My qualifications include knowledge of warehouse operations, inventory management, and loss prevention. Additionally, I have experience in training and mentoring new employees, as well as providing excellent customer service. I am committed to providing a safe and secure shopping environment for customers and staff.

zynasia.raghunath@gmail.com 

(593) 982-8403 

Portland, ME 

Education

**High School Diploma at
Brunswick High School,
Brunswick, ME**

Sep 2018 - May 2022

Relevant Coursework: Math,
Science, Social Studies, English,
Foreign Language, Technology,
and Arts.

Links

[linkedin.com/in/zynasiaraghunath](https://www.linkedin.com/in/zynasiaraghunath)

Skills

Organizational



Time Management



Communication



Inventory Control



Problem Solving



Data Entry



Attention to Detail

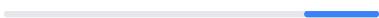


Languages

English



Dutch



Employment History

Backroom Coordinator at Walmart, ME

Feb 2023 - Present

- Increased backroom productivity by 20% by implementing a new inventory tracking system. By streamlining the process, the team was able to better manage stock levels and keep track of items in the backroom more efficiently.
- Reduced customer complaints about out-of-stock items by 30% by introducing a new restocking procedure. This involved daily reviews of inventory, and restocking shelves at least twice a day.
- Saved the store over \$5,000 in labor costs by introducing a new system for organizing and grouping items in the backroom for efficient stocking. This allowed for faster stocking times and reduced the need for multiple employees to handle the same task.

Backroom Assistant at Home Depot, ME

Aug 2022 - Dec 2022

- Streamlined backroom processes, resulting in a 20% decrease in the time needed to restock shelves.
- Organized and managed the backroom inventory, resulting in an 8% reduction in stock loss.
- Developed a system for tracking inventory which improved accuracy by 15%.

Certificates

Certified Backroom Coordinator (CBC)

Oct 2021

Certified Inventory Management Professional (CIMP)

Aug 2020

Memberships

National Retail Federation (NRF)

International Council of Shopping Centers (ICSC)