# Adele Wi

**Electronic Technician** 



**(**380) 193-9827

1234 Maple Street, Richmond, VA 23221

#### **EDUCATION**

## Associate of Applied Science in Electronics Technology at Northern Virginia Community College, VA

Aug 2017 - May 2022

Relevant Coursework: Analog and Digital Electronics, Circuit Analysis, Electronic Devices and Circuits, Microprocessors and Microcontrollers, Telecommunications Systems, Power Electronics, Control Systems, Computer-Aided Design (CAD), Programmable Logic Controllers (PLC), and Robotics.

## LINKS

linkedin.com/in/adelewi

### **SKILLS**

Soldering

Oscilloscope

Multimeter

Circuitry Design

Microcontroller Programming

Signal Analysis

**PCB Layout** 

#### LANGUAGES

English

Hindi

#### **HOBBIES**

#### **PROFILE**

Electronic Technician with 1 year of experience in diagnosing, repairing, and maintaining a variety of electronic systems and devices. Adept at reading and interpreting schematics, troubleshooting complex issues, and delivering high-quality work in fast-paced environments. Committed to continuous learning and staying current with advancements in technology. Excellent communication and problem-solving skills, with a strong focus on customer satisfaction.

#### **EMPLOYMENT HISTORY**

## Electronic Technician at M.C. Dean, Inc., VA

Mar 2023 - Present

- Successfully installed and maintained over 150 electronic security systems across various facilities in Virginia, resulting in a 30% improvement in overall security measures for the clients.
- Optimized the troubleshooting process for electronic equipment by developing a new testing methodology, reducing the average repair time by 25% and increasing customer satisfaction by 20%.
- Led a team of 5 junior technicians in a large-scale project to upgrade the communication infrastructure for a major client, completing the project 10% ahead of schedule and under budget, saving the company \$50,000 in labor costs.

## Associate Electronic Technician at BAE Systems, VA

Jul 2022 - Feb 2023

- Successfully completed the assembly and testing of 120 electronic systems within a year, achieving a 98% pass rate and exceeding the project deadline by 2 weeks.
- Streamlined the troubleshooting process for electronic equipment, reducing downtime by 25% and increasing overall productivity by 15%.
- Led a team of 4 technicians in a critical system upgrade project, resulting in a 30% improvement in system performance and enhancing the operational capabilities of the company.
- Implemented a preventive maintenance program for electronic systems, resulting in a 20% reduction in equipment failures and increasing system reliability.

#### CERTIFICATES

## **Certified Electronics Technician (CET)**

Oct 2021

## IPC-A-610 Certified Specialist/Trainer

Mar 2020

## **MEMBERSHIPS**

Institute of Electrical and Electronics Engineers (IEEE)