

Sharlene Montesdeoca

Environmental Compliance Specialist

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📍 123 Main Street, Baltimore, MD 21201

EDUCATION

Bachelor of Science in Environmental Science at University of Maryland, College Park, MD
Aug 2017 - May 2021

Relevant Coursework: Ecology, Environmental Chemistry, Geology, Hydrology, Atmospheric Science, Geographic Information Systems, Environmental Policy, Soil Science, and Conservation Biology.

LINKS

[linkedin.com/in/sharlenemontesdeoca](https://www.linkedin.com/in/sharlenemontesdeoca)

SKILLS

- GIS Mapping
- Emissions Monitoring
- Waste Management
- Water Quality Analysis
- Air Pollution Control
- Environmental Auditing
- Hazardous Materials Handling

LANGUAGES

- English
- Mandarin

PROFILE

Dedicated Environmental Compliance Specialist with 2 years of experience in ensuring adherence to environmental regulations and policies. Adept at conducting assessments, analyzing data, and implementing corrective actions to minimize environmental impact. Proven track record of collaborating with cross-functional teams to achieve sustainable solutions and maintain compliance with local, state, and federal requirements. Highly skilled in environmental management systems, risk mitigation, and continuous process improvement.

EMPLOYMENT HISTORY

- Environmental Compliance Specialist at AECOM, MD**
Apr 2023 - Present
 - Successfully conducted over 50 comprehensive environmental audits for various industrial and commercial clients, resulting in a 95% compliance rate and reducing potential fines by \$1.5 million.
 - Streamlined the permit application process for 30+ clients in the Maryland region, enabling them to secure necessary permits within 25% less time than the industry average and saving an estimated \$300,000 in project delays.
 - Developed and implemented an innovative Environmental Management System (EMS) for AECOM's Maryland office, leading to a 20% reduction in energy consumption and an annual cost savings of \$75,000.
- Environmental Compliance Associate at EA Engineering, Science, and Technology, Inc., MD**
Sep 2021 - Mar 2023
 - Successfully conducted 15 comprehensive environmental compliance audits for various clients, ensuring their adherence to federal and state regulations and helping them avoid potential fines and legal issues.
 - Developed and implemented an effective hazardous waste management program for a large manufacturing facility, resulting in a 25% reduction in waste generation and saving the company over \$50,000 annually in disposal costs.
 - Led a cross-functional team in the completion of a complex stormwater management project at a major industrial site, which reduced runoff pollution by 40% and contributed to the improvement of local water quality.

CERTIFICATES

- Certified Environmental Compliance Specialist (CECS)**
Jul 2021
- Certified Hazardous Materials Manager (CHMM)**
Jan 2020

MEMBERSHIPS