

# Winona Sumabat

Expeditor

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📍 123 Oak Street, Little Rock, AR 72201

## EDUCATION

### Associate of Applied Science in Supply Chain Management at University of Arkansas at Little Rock, AR

Aug 2018 - May 2022

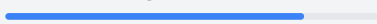
Relevant Coursework: Inventory and Warehouse Management, Transportation and Logistics, Purchasing and Procurement, Operations Management, Supply Chain Analytics, Global Supply Chain Management, and Enterprise Resource Planning.

## LINKS

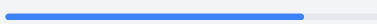
[linkedin.com/in/winonasumabat](https://www.linkedin.com/in/winonasumabat)

## SKILLS

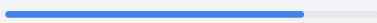
Time-management



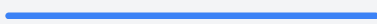
Prioritization



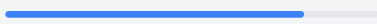
Multitasking



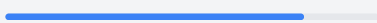
Communication



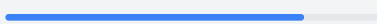
Problem-solving



Microsoft Excel

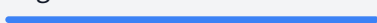


Inventory control

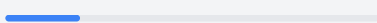


## LANGUAGES

English



Arabic



## PROFILE

Dedicated Expeditor with 1 year of experience in optimizing supply chain operations and ensuring timely delivery of products. Adept at managing vendor relationships, tracking inventory, and coordinating logistics to minimize delays. Proven track record of implementing process improvements to enhance efficiency and accuracy. Strong communication and problem-solving skills, with a commitment to customer satisfaction and continuous improvement.

## EMPLOYMENT HISTORY

### ● Expeditor at FedEx Freight, AR

Mar 2023 - Present

- Successfully expedited over 1,500 shipments per month, ensuring timely delivery and maintaining a 99% on-time performance rate.
- Streamlined the shipment tracking process by implementing an improved tracking system, resulting in a 20% reduction in customer inquiries related to shipment status.
- Coordinated with cross-functional teams to resolve over 100 complex shipment issues per quarter, reducing delays and improving overall customer satisfaction.
- Trained and mentored five new expeditors, leading to a 15% increase in team productivity and a 10% decrease in shipment errors.

### ● Junior Expeditor at UPS Expedited, AR

Aug 2022 - Jan 2023

- Successfully expedited the delivery of over 1,500 time-sensitive packages per month, ensuring a 99% on-time delivery rate and contributing to positive customer feedback.
- Streamlined communication between warehouse staff, drivers, and management by implementing a new tracking system, resulting in a 15% improvement in overall efficiency and reducing package delays by 20%.
- Trained and mentored 10 new expeditors within a six-month period, leading to a 25% increase in team productivity and a 10% decrease in employee turnover.

## CERTIFICATES

### Certified Expeditor Professional (CEP)

Jan 2022

### International Transportation and Customs Specialist (ITCS)

Aug 2020

## MEMBERSHIPS

### International Air Transport Association (IATA)

### Council of Supply Chain Management Professionals (CSCMP)