## Tifani Alfsen

**Facilities Manager** 

## Profile

Facilities Manager with 5 years of experience in overseeing daily operations, maintenance, and management of commercial and industrial facilities. Proven track record in coordinating facility repairs, implementing safety protocols, and optimizing space utilization while ensuring compliance with regulatory standards. Strong background in budgeting, vendor management, and team leadership, consistently delivering seamless facility operations and enhancing workplace environment.

### Employment History

### Facilities Manager at Cushman & Wakefield, WI

Apr 2023 - Present

- Successfully managed a facility upgrade project worth \$2 million, resulting in a 20% increase in operational efficiency and a 10% reduction in energy costs for the Cushman & Wakefield WI location.
- Streamlined maintenance processes by implementing a computerized maintenance management system (CMMS), leading to a 25% reduction in equipment downtime and a 15% improvement in overall maintenance response time.
- Led the negotiation of a new waste management contract, saving Cushman & Wakefield WI \$100,000 annually while also improving the company's recycling rate by 30%.

### Assistant Facilities Manager at JLL (Jones Lang LaSalle), WI

Sep 2018 - Mar 2023

- Managed a portfolio of over 500,000 square feet of commercial properties, resulting in a 15% increase in overall operational efficiency and a 10% reduction in maintenance costs.
- Successfully negotiated and implemented new vendor contracts, leading to a cost savings of \$250,000 annually and improved service quality for all managed properties.
- Led a team of 20 facilities technicians, achieving a 95% employee retention rate and a 25% improvement in response times to maintenance requests.
- Developed and executed a comprehensive energy management program, resulting in a 20% reduction in energy consumption and a \$100,000 annual savings in utility costs.

## Education

# Bachelor of Science in Facilities Management at University of Wisconsin-Stout, Menomonie, WI

Sep 2014 - May 2018

Relevant Coursework: Facilities Planning and Design, Building Systems and Operations, Project Management, Space Management, Energy Management, Building Information Modeling, Asset Management, Real Estate Finance, and Sustainability Practices.

### Details

tifani.alfsen@gmail.com (842) 529-8447 123 Maple Street, Milwaukee, WI 53202

### Links

linkedin.com/in/tifanialfsen

### Skills

AutoCAD

**HVAC Systems** 

**Energy Management** 

**Building Automation** 

Space Planning

**LEED** Certification

Asset Management

#### Languages

English

French

### Hobbies

Gardening Woodworking Photography