



Leanora Teel

Facility Engineer

Facility Engineer with 5 years of experience in managing and optimizing building systems and infrastructure. Proven ability to design cost-effective solutions, implement preventative maintenance programs, and enhance energy efficiency. Adept at managing projects, collaborating with cross-functional teams, and ensuring compliance with safety regulations. Strong analytical and problem-solving skills with a commitment to continuous improvement and sustainability.

leanora.teel@gmail.com 

(438) 047-1743 

123 Maple Street, Burlington, VT 
05401

Education

**Bachelor of Science in
Facilities Engineering at
Vermont Technical College,
VT**

Aug 2013 - May 2018

Relevant Coursework: Facilities Design and Operations, Building Systems, Energy Management, HVAC Design, Electrical Systems, Plumbing and Fire Protection, Project Management, Building Automation, and Life Cycle Cost Analysis.

Links

[linkedin.com/in/leanorateel](https://www.linkedin.com/in/leanorateel)

Skills

AutoCAD

HVAC systems

PLC programming

BIM software

Energy management

LEED certification

Revit

Employment History

Facility Engineer at Black River Design Architects, VT

Apr 2023 - Present

- Successfully managed the renovation of a 50,000 sq ft commercial building, completing the project 2 weeks ahead of schedule and 10% under budget, resulting in a total savings of \$200,000 for the firm.
- Implemented energy-efficient systems and technologies in three major projects, reducing energy consumption by an average of 25% and saving clients over \$100,000 annually in energy costs.
- Led a cross-functional team in designing and constructing a state-of-the-art office space for a high-profile client within a tight deadline of 6 months, resulting in a 20% increase in project revenue and securing a long-term contract for future facility engineering services.

Associate Facility Engineer at Engineering Ventures, VT

Jul 2018 - Feb 2023

- Successfully managed and completed a facility expansion project worth \$2 million, resulting in a 20% increase in production capacity and a 15% reduction in energy consumption.
- Streamlined maintenance processes by implementing a computerized maintenance management system (CMMS), leading to a 25% reduction in equipment downtime and a 10% decrease in maintenance costs.
- Led a cross-functional team to achieve LEED Gold certification for a new office building, incorporating sustainable design features that reduced energy usage by 30% and water consumption by 40%.
- Coordinated with external contractors to complete a major HVAC system upgrade, improving overall efficiency by 35% and reducing annual energy costs by \$50,000.

Certificates

Certified Facility Manager (CFM)

Nov 2021

Building Operator Certification (BOC)

Mar 2020