

Delena Turck

Floor Supervisor

Profile

Dedicated Floor Supervisor with 2 years of experience in overseeing daily operations, managing staff, and ensuring excellent customer service. Adept at streamlining processes, maintaining a clean and safe environment, and handling inventory management. Proven track record of improving efficiency, increasing sales, and achieving customer satisfaction. Strong leadership and communication skills with a commitment to fostering a positive team atmosphere.

Employment History

Floor Supervisor at Utah Flooring & Design, UT

May 2023 - Present

- Successfully managed a team of 10 flooring technicians, increasing overall productivity by 25% over a one-year period.
- Implemented a new inventory tracking system, resulting in a 15% reduction in material waste and a 10% increase in on-time project completions.
- Developed and led training workshops for new hires, reducing the average onboarding time by 50% and improving employee retention by 20%.
- Oversaw the successful completion of 50+ residential and commercial flooring projects within budget and on time, leading to a 30% increase in client referrals and repeat business.

Assistant Floor Supervisor at Ogden's Flooring & Design, UT

Aug 2021 - Apr 2023

- Successfully managed a team of 10 employees, resulting in a 20% increase in overall productivity and a 15% reduction in project completion time.
- Implemented new inventory management system that reduced stock discrepancies by 30% and improved order fulfillment accuracy by 25%.
- Developed and executed a training program for new hires, which led to a 50% reduction in onboarding time and a 10% increase in employee retention rates.
- Oversaw the redesign of the showroom floor layout, resulting in a 35% increase in customer foot traffic and a 20% boost in sales.

Education

Associate of Applied Science in Business Management at Salt Lake Community College, Salt Lake City, UT

Aug 2016 - May 2021

Relevant Coursework: Financial Accounting, Business Law, Marketing, Human Resources, Operations Management, Project Management, Managerial Decision Making, and Business Communications.

Certificates

Details

delena.turck@gmail.com

(482) 632-9289

123 Main St, Salt Lake City, UT 84101

Links

[linkedin.com/in/delenaturck](https://www.linkedin.com/in/delenaturck)

Skills

Delegation

Time-management

Conflict-resolution

Decision-making

Team-building

Inventory-control

Performance-evaluation

Languages

English

Japanese

Hobbies

Gardening

Photography

Cooking