

Maritza Pensiero

Foreclosure Specialist

Profile

Dedicated Foreclosure Specialist with 1 year of experience in managing and resolving foreclosure cases efficiently. Proficient in navigating complex legal processes, maintaining accurate records, and ensuring compliance with industry regulations. Adept at collaborating with multiple stakeholders, delivering exceptional customer service, and maintaining strong relationships with clients to achieve successful outcomes. Highly organized, detail-oriented, and committed to continuous professional growth in the field of foreclosure management.

Employment History

Foreclosure Specialist at Harmon Law Offices, P.C., MA

May 2023 - Present

- Successfully managed a caseload of over 500 foreclosure cases, resulting in the timely and efficient resolution of 90% of the cases within the specified time frame of 12 months.
- Streamlined the foreclosure process by implementing a new tracking system, reducing the average case duration by 20% and increasing overall productivity by 15%.
- Conducted thorough reviews of client files and identified various discrepancies in over 200 cases, resulting in the recovery of \$1.2 million in previously overlooked assets for clients.

Foreclosure Specialist I at Orlans P.C., MA

Sep 2022 - Mar 2023

- Successfully managed a caseload of over 200 foreclosure cases, resulting in a 95% timely resolution rate and contributing to a 30% reduction in the firm's backlog within one year.
- Streamlined the foreclosure process by implementing a new tracking system, which led to a 20% increase in efficiency and reduced the average case duration from 120 days to 96 days.
- Conducted thorough reviews and audits of foreclosure files, identifying and resolving over 50 instances of discrepancies or missing documentation, thereby reducing potential legal risks and ensuring compliance with state regulations.

Certificates

Certified Default Resolution Specialist (CDRS)

May 2022

National Association of Foreclosure Prevention Professionals (NAFPP) Certification

May 2021

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📍 123 Main Street, Boston, MA 02115

Education

Associate of Applied Science in Paralegal Studies at Middlesex Community College, Bedford, MA

Aug 2018 - May 2022

Relevant Coursework: Legal Research and Writing, Civil Litigation, Criminal Law and Procedure, Family Law, Real Estate Law, Wills and Estates, Business Law, Ethics in Paralegal Practice, and Computer Applications in the Legal Field.

Links

[linkedin.com/in/maritzapensiero](https://www.linkedin.com/in/maritzapensiero)

Skills

Negotiation

Documentation

Property valuation

Legal compliance

Loss mitigation

Asset management

MLS proficiency

Languages

English

Indonesian