

# Harriett Shands

Functional Analyst

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📍 123 Elm St, Omaha, NE 68102

## Education

**Bachelor of Science in  
Information Systems and  
Technology at University of  
Nebraska-Lincoln, NE**

Sep 2018 - May 2022

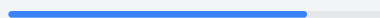
Relevant Coursework: Database  
Management, Network  
Administration, Cybersecurity,  
Systems Analysis and  
Design, Web Development,  
Data Analytics, IT Project  
Management, and Cloud  
Computing.

## Links

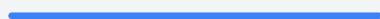
[linkedin.com/in/harriettshands](https://www.linkedin.com/in/harriettshands)

## Skills

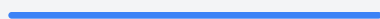
SQL



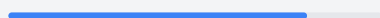
Python



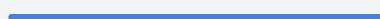
Tableau



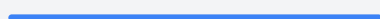
Power BI



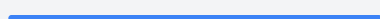
JIRA



Salesforce

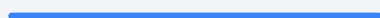


SAP

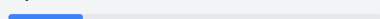


## Languages

English



Spanish



## Hobbies

## Profile

Diligent Functional Analyst with 1 year of experience in analyzing and optimizing business processes, gathering requirements, and delivering technology-driven solutions. Adept at collaborating with cross-functional teams, identifying improvement opportunities, and providing data-driven recommendations. Strong problem-solving and communication skills, coupled with a keen eye for detail, contribute to effective and efficient solutions.

## Employment History

### Functional Analyst at Cognizant Technology Solutions, NE

Apr 2023 - Present

- Streamlined business processes by implementing a new software solution, resulting in a 25% reduction in operational costs and a 15% increase in overall efficiency for a major client.
- Led a cross-functional team to identify and resolve a critical system issue that was causing a 20% decline in productivity, ultimately restoring full functionality and improving system reliability by 30%.
- Successfully managed the integration of two major systems for a client merger, ensuring a smooth transition with minimal downtime and a 10% improvement in data accuracy across both platforms.

### Associate Functional Analyst at Union Pacific Railroad, NE

Jul 2022 - Mar 2023

- Reduced operating costs by 15% through streamlining workflows and implementing process improvements, resulting in annual savings of \$500,000 for Union Pacific Railroad.
- Successfully led a cross-functional team of 10 members to develop and implement a new inventory management system, which improved efficiency by 25% and reduced stock discrepancies by 30%.
- Developed and delivered comprehensive training materials for 50+ employees, resulting in a 20% increase in overall productivity and a 10% decrease in errors for the department.

## Certificates

### International Institute of Business Analysis (IIBA) Certified Business Analysis Professional (CBAP)

Sep 2021

### IQBBA Certified Foundation Level Business Analyst (CFLBA)

Oct 2019

## Memberships

International Institute of Business Analysis (IIBA)