

Allyssa Perkis

Gallery Assistant

Profile

Dedicated Gallery Assistant with a year of experience in providing exceptional support to art galleries and artists. Proficient in managing exhibitions, maintaining artwork records, and coordinating events. Demonstrates strong interpersonal skills and a passion for art, ensuring a positive experience for both artists and visitors. Eager to contribute and grow in a dynamic gallery setting.

Employment History

Gallery Assistant at Sotheby's New Hampshire, NH

Apr 2023 - Present

- Successfully coordinated and executed over 30 art exhibitions and events at Sotheby's New Hampshire, resulting in a 20% increase in gallery attendance and a 15% boost in artwork sales within a one-year period.
- Streamlined the artwork inventory system by implementing a digital database, reducing the time spent on cataloging and tracking by 40% while simultaneously reducing errors in documentation by 50%.
- Developed and maintained relationships with over 100 local and international artists, leading to a 25% increase in the number of artworks consigned to the gallery and a 10% increase in overall revenue for the gallery.

Gallery Associate at New Hampshire Art Gallery, NH

Aug 2022 - Mar 2023

- Successfully curated and launched three major exhibitions in the past year, attracting over 10,000 visitors to the New Hampshire Art Gallery and increasing overall gallery attendance by 25%.
- Managed and coordinated the acquisition of 50 new high-quality art pieces, resulting in a 15% growth in the gallery's permanent collection and attracting significant media attention.
- Developed and implemented a new marketing strategy that increased the gallery's social media following by 40% and boosted online engagement by 30%, ultimately leading to a 12% increase in art sales.

Certificates

Certified Art Gallery Assistant (CAGA)

Sep 2021

Certified Fine Arts Registrar (CFAR)

Jan 2020

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📍 123 Maple Street, Concord, NH 03301

Education

Bachelor of Arts in Art History at Dartmouth College, Hanover, NH

Aug 2018 - May 2022

Relevant Coursework: Art Theory, Visual Analysis, Ancient Art, Medieval Art, Renaissance Art, Modern Art, Contemporary Art, Art Criticism, Museum Studies, Cultural Heritage, Art Conservation, and Curatorial Practices.

Links

[linkedin.com/in/allyssaperkis](https://www.linkedin.com/in/allyssaperkis)

Skills

Artwork Installation

Collection Management

Curatorial Research

Customer Relations

Adobe Photoshop

Social Media Promotion

Event Coordination

Languages

English

French

Hobbies