Adria Pero

Graduate Assistant

✉ adria.pero@gmail.com

📞 (594) 128-4217

📍 123 Oak Street, Huntsville, AL 35801

Education

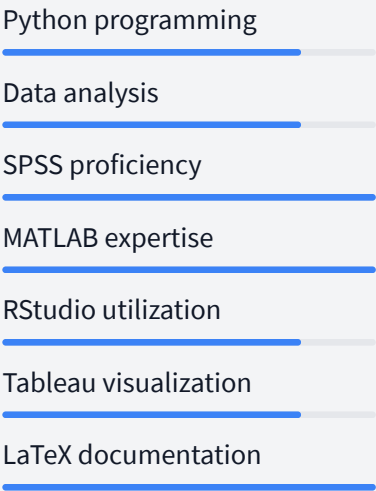**Master of Arts in Education at University of Alabama, Tuscaloosa, AL**

Aug 2018 - May 2022

Relevant Coursework: Curriculum Development, Instructional Strategies, Educational Leadership, Assessment and Evaluation, Educational Psychology, Special Education, Educational Technology, and Diversity and Inclusion in Education.
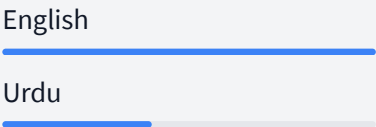
Links

linkedin.com/in/adriapero

Skills

Python programming

Data analysis

SPSS proficiency

MATLAB expertise

RStudio utilization

Tableau visualization

LaTeX documentation

Languages

English

Urdu

Profile

Dedicated Graduate Assistant with 1 year of experience in providing exceptional academic support and research assistance to faculty and students. Adept at coordinating academic activities, organizing events, and managing administrative tasks. Demonstrated excellence in communication, problem-solving, and time management skills. Highly motivated, detail-oriented, and committed to fostering a positive learning environment.

Employment History

Graduate Assistant at University of Alabama, AL

Mar 2023 - Present

- Successfully managed a caseload of over 50 undergraduate students per semester, providing academic support and guidance which led to an average GPA increase of 0.5 points.
- Coordinated and facilitated 10+ workshops and seminars annually, addressing topics such as study skills, time management, and career development, resulting in a 25% increase in student attendance.
- Assisted in the development and implementation of a new online tutoring platform, increasing accessibility for remote students and contributing to a 15% rise in overall tutoring appointments.
- Conducted research and contributed to the publication of 3 academic articles in peer-reviewed journals, enhancing the university's reputation and contributing to advancements in the field of study.

Graduate Research Assistant at Auburn University, AL

Sep 2022 - Feb 2023

- Successfully developed and implemented a new research methodology for a major project, resulting in a 25% increase in efficiency and a 15% reduction in project completion time.
- Conducted an extensive literature review and data analysis for a critical study, leading to the publication of two peer-reviewed articles in prestigious academic journals.
- Mentored and supervised a team of five undergraduate research assistants, helping them develop their research skills and improving overall lab productivity by 20%.

Certificates

Graduate Teaching Assistant Certificate (GTAC)

Dec 2021

Research Administration Professional (RAP) Certification

Mar 2020

Memberships