

Flo Labuda

Grant Writer

Profile

Dedicated Grant Writer with 1 year of experience in crafting compelling proposals and securing funding for various projects. Adept at conducting research, identifying potential funding sources, and tailoring grant applications to meet organizational needs. Demonstrates strong writing, communication, and persuasive abilities, ensuring effective collaboration with team members and funders. Committed to maximizing resources and furthering the mission of the organization.

Employment History

Senior Grant Writer at Diversified Nonprofit Services, TN

Apr 2023 - Present

- Secured over \$5 million in grant funding for various nonprofit organizations, including educational institutions, healthcare providers, and community development programs, resulting in the expansion of essential services and resources in Tennessee.
- Developed and successfully submitted over 50 grant proposals with a 75% success rate, leading to increased funding and support for clients' missions and organizational goals.
- Conducted comprehensive research and identified more than 100 potential grant opportunities for clients, resulting in a 40% increase in grant applications and a 30% increase in awarded funding.
- Implemented a streamlined grant tracking and reporting system that improved efficiency by 25%, enabling clients to better manage their grant portfolios and ensure timely submission of reports and updates.

Grant Writer at The INS Group, TN

Jul 2022 - Mar 2023

- Secured a \$1.5 million grant from the Department of Health and Human Services for The INS Group's community health initiative, resulting in a 50% increase in accessible healthcare services for low-income families in Tennessee.
- Developed and submitted over 100 successful grant proposals within a year, generating more than \$5 million in funding for various projects and programs within The INS Group, contributing to a 30% growth in organizational capacity.
- Implemented a comprehensive grant tracking and reporting system that streamlined The INS Group's grant management process, reducing administrative workload by 40% and increasing overall grant approval rate by 20%.

Certificates

Grant Professional Certified (GPC)

Mar 2022

✉ flo.labuda@gmail.com

☎ (978) 069-5177

📍 123 Main St, Nashville, TN 37201

Education

Bachelor of Arts in English and Communication at University of Tennessee, Knoxville, TN

Sep 2017 - May 2022

Relevant Coursework: Literary Analysis, Creative Writing, Media Studies, Public Speaking, Intercultural Communication, Rhetoric and Composition, Digital Media Production, Journalism, and Advanced Grammar.

Links

[linkedin.com/in/flolabuda](https://www.linkedin.com/in/flolabuda)

Skills

Research

Persuasion

Budgeting

Collaboration

Proofreading

Time-management

Adaptability

Languages

English

German