

# Jaci Storkamp

HR Coordinator

## Profile

Results-oriented HR Coordinator with 1 year of experience in providing comprehensive support in various human resources functions, including recruitment, onboarding, benefits administration, and policy implementation. Proven ability to streamline HR processes, enhance employee engagement, and foster positive work culture. Adept at working closely with cross-functional teams, ensuring compliance with employment laws and regulations, and providing exceptional communication and interpersonal skills. Dedicated to enhancing organizational efficiency and promoting employee satisfaction.

## Employment History

### HR Coordinator at Adecco, NY

Mar 2023 - Present

- Successfully implemented a new onboarding process for over 200 new hires annually, reducing the time taken for orientation by 30% and increasing employee satisfaction by 25%.
- Streamlined the recruitment process by introducing an applicant tracking system, resulting in a 40% reduction in time-to-hire and a 15% increase in the quality of candidates.
- Developed and executed a comprehensive employee training program, leading to a 20% increase in overall employee performance and contributing to a 10% reduction in turnover rates.

### Associate HR Coordinator at Randstad, NY

Sep 2022 - Jan 2023

- Successfully streamlined the recruitment process, resulting in a 25% reduction in time-to-fill for open positions and a 15% increase in qualified candidate pool over a one-year period.
- Implemented an employee onboarding program that increased new hire satisfaction by 30% and reduced turnover by 20% within the first six months of employment.
- Managed a company-wide benefits enrollment campaign, leading to a 95% completion rate and increasing employee satisfaction with benefits offerings by 10%.
- Developed and delivered training programs for over 200 employees, resulting in a 35% improvement in overall employee performance and a 20% decrease in compliance-related issues.

## Certificates

### Society for Human Resource Management Certified Professional (SHRM-CP)

Jan 2022

✉ [jaci.storkamp@gmail.com](mailto:jaci.storkamp@gmail.com)

☎ (637) 082-8492

📍 123 Maple Street, Buffalo, NY 14221

## Education

### Bachelor of Arts in Human Resource Management at Baruch College, City University of New York, NY

Aug 2017 - May 2022

Relevant Coursework: Organizational Behavior, Recruitment and Selection, Training and Development, Performance Management, Compensation and Benefits, Employment Law, Workplace Diversity, Employee Relations, and HR Analytics.

## Links

[linkedin.com/in/jacistorkamp](https://www.linkedin.com/in/jacistorkamp)

## Skills

Onboarding

Payroll Management

Benefits Administration

Conflict Resolution

Workday Software

Recruitment

Employee Relations

## Languages

English

French