

Rayetta Yehle

HRIS Manager

Profile

Dedicated HRIS Manager with 5 years of experience in streamlining human resources functions through innovative technology solutions. Expert in HR software implementation, process improvement, and data analysis. Proven ability to lead cross-functional teams, manage vendor relationships, and drive system enhancements. Strong communicator with a passion for enhancing employee experience and optimizing HR operations.

Employment History

HRIS Manager at Ultimate Software, NC

Mar 2023 - Present

- Successfully implemented a new HRIS system for over 500 employees, resulting in a 40% reduction in time spent on HR tasks and a 25% increase in data accuracy.
- Streamlined the onboarding process for new hires by automating key workflows, leading to a 30% decrease in time-to-productivity for new employees and a 20% reduction in onboarding costs.
- Led a cross-functional team in the development and launch of a company-wide employee performance management platform, contributing to a 15% improvement in employee engagement scores and a 10% increase in overall performance ratings.

HRIS Analyst at ADP, NC

Jul 2018 - Feb 2023

- Successfully implemented a new HRIS system for a client with over 500 employees, streamlining their HR processes and reducing manual work by 40%.
- Conducted comprehensive data analysis on employee records, identifying and resolving discrepancies in over 1,000 records, improving overall data accuracy by 95%.
- Led a team of 5 junior analysts in the integration of the payroll module for a major client, resulting in a 25% increase in efficiency and a 15% reduction in payroll processing errors.

Certificates

Professional in Human Resources Information Management (PHRi)

Nov 2021

International Association for Human Resource Information Management (IHRIM) Certified Professional

Mar 2020

✉ rayetta.yehle@gmail.com

☎ (632) 369-9414

📍 123 Oak Street, Charlotte, NC 28205

Education

Master of Business Administration in Human Resources Management at University of North Carolina at Chapel Hill, NC

Sep 2013 - May 2018

Relevant Coursework: Organizational Behavior, Talent Acquisition and Retention, Performance Management, Compensation and Benefits, HR Analytics, Employment Law, Diversity and Inclusion, Training and Development, Change Management, and Strategic HR Planning.

Links

[linkedin.com/in/rayettayehle](https://www.linkedin.com/in/rayettayehle)

Skills

Workday

PeopleSoft

SuccessFactors

Oracle HCM

ADP Workforce

BambooHR

UltiPro

Languages

English

Portuguese