

Kahlee Herwig

Inventory Associate

Profile

Details

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123 Main St, Hartford, CT 06103

Diligent Inventory Associate with 1 year of experience in managing and maintaining accurate stock levels in fast-paced environments. Proficient in utilizing inventory management software, conducting audits, and optimizing warehouse organization. Committed to ensuring inventory accuracy, reducing discrepancies, and contributing to overall supply chain efficiency. Excellent team player with strong attention to detail and dedication to continuous improvement.

Employment History

Inventory Associate at RGIS, CT

Apr 2023 - Present

- Achieved 99.5% inventory accuracy rate across multiple client locations, exceeding the company target of 98% and consistently maintaining this high standard throughout the year.
- Streamlined the inventory process for a major retail client by implementing a new system that reduced manual data entry errors by 40%, resulting in improved efficiency and more accurate inventory counts.
- Successfully completed a large-scale inventory project for a warehouse client within the tight deadline of 48 hours, counting over 100,000 items with a team of 20 associates and ensuring 100% accuracy in the final report.
- Recognized as the top-performing Inventory Associate in the CT branch, receiving a promotion to Team Leader after just six months with RGIS due to exceptional performance, strong work ethic, and dedication to continuous improvement.

Inventory Assistant at WIS International, CT

Jul 2022 - Feb 2023

- Successfully managed inventory for over 50 client locations within the first year, ensuring a 98% accuracy rate and contributing to a 20% increase in client satisfaction.
 - Streamlined the inventory counting process by implementing a new barcode scanning system, reducing the average time spent per location by 25% and increasing overall team efficiency.
 - Trained and supervised a team of 10 inventory associates, resulting in a 30% reduction in errors and a 15% improvement in the average time taken to complete inventory tasks.
 - Identified and resolved inventory discrepancies for a major client, recovering over \$100,000 in lost revenue and strengthening the business relationship.
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Education

Associate of Applied Science in Inventory Management at Gateway Community College, New Haven, CT