Nethania Doporto

IT Recruiter

✉ nethania.doporto@gmail.com
📞 (395) 664-1865
📍 123 Aloha Street, Honolulu, HI 96815

EDUCATION

Bachelor of Business Administration in Human Resources with a focus on Information Technology Recruitment at University of Hawaii at Manoa, HI

Sep 2017 - May 2022

Relevant Coursework: Human Resources Management, Recruitment and Selection, IT Talent Acquisition, Organizational Behavior, Compensation and Benefits, Training and Development, HR Information Systems, Employment Law, and Labor Relations.

LINKS

linkedin.com/in/nethaniadoporto

SKILLS

Python proficiency

Java expertise

SQL knowledge

Cloud computing (AWS, Azure)

Cybersecurity acumen

Machine learning understanding

Web development (HTML, CSS, JavaScript)

LANGUAGES

English

French

PROFILE

IT Recruiter with 1 year of experience in identifying top talent and successfully placing candidates in various technical roles. Proficient in sourcing, screening, and interviewing candidates and adept at building strong relationships with both clients and candidates. Demonstrates excellent communication, organizational, and time-management skills, ensuring a seamless recruitment process and positive candidate experience. Eager to contribute to the continued growth and success of a dynamic organization.

EMPLOYMENT HISTORY

Senior IT Recruiter at WorkForce Hawaii, HI

Mar 2023 - Present

- Successfully recruited and placed over 150 IT professionals in various industries within Hawaii, contributing to a 50% increase in the company's market share in the region.
- Streamlined the recruitment process by implementing an Applicant Tracking System (ATS) that increased efficiency by 40% and reduced time-to-hire by 30%.
- Developed and maintained relationships with over 50 local and international technology companies, leading to an increase of 25% in the number of job orders received.
- Conducted training sessions for junior recruiters, resulting in a 20% improvement in their performance metrics and a higher retention rate within the company.

IT Recruiter at TechLink Hawaii, HI

Aug 2022 - Feb 2023

- Successfully filled over 250 IT positions within a year, contributing to a 30% increase in TechLink Hawaii's overall workforce and significantly boosting company revenue.
- Developed and maintained strong relationships with over 50 local and national tech companies, resulting in a 40% increase in repeat business for TechLink Hawaii.
- Implemented an efficient applicant tracking system that streamlined the recruitment process and reduced time-to-hire by 25%, enabling the company to secure top talent more quickly.
- Spearheaded a successful campus recruitment program, attracting over 100 qualified IT graduates from top universities in Hawaii, leading to a 20% increase in entry-level hires for the company.

CERTIFICATES

Technical Recruiter Certification (TRC)

Feb 2022

Certified Internet Recruiter (CIR)

Oct 2020

MEMBERSHIPS