# Tahari Zagorski

**Junior Buyer** 

<u> tahari.zagorski@gmail.com</u>

**(**735) 881-2399

• 123 Oak Street, Portland, OR 97212

#### **EDUCATION**

Associate of Applied Science in Business Administration at Portland Community College, Portland, OR

Aug 2018 - May 2022

Relevant Coursework: Financial Accounting, Business Law, Principles of Management, Marketing, Business Communications, Microeconomics, Macroeconomics, and Statistics for Business.

#### LINKS

linkedin.com/in/taharizagorski

# **SKILLS**

Negotiation

Forecasting

SAP proficiency

Supplier management

Inventory control

Microsoft Excel

Cost analysis

# **LANGUAGES**

English

Dutch

#### **HOBBIES**

Collecting vinyl records
Painting or drawing

#### **PROFILE**

Dedicated Junior Buyer with 1 year of experience in procurement and supply chain management. Proficient in identifying cost-saving opportunities, conducting market research, and negotiating with vendors. Adept at building strong supplier relationships, analyzing trends, and improving efficiency in purchasing processes. Highly organized and detail-oriented, with a strong commitment to supporting team goals and driving overall business success.

#### **EMPLOYMENT HISTORY**

## Assistant Buyer at Nike, OR

May 2023 - Present

- Successfully negotiated a 10% discount on bulk purchases from key suppliers, resulting in annual savings of over \$1 million for Nike.
- Streamlined the procurement process by implementing an automated inventory management system, reducing lead times by 25% and improving overall efficiency in the supply chain.
- Conducted comprehensive market research and identified new potential vendors, leading to the establishment of partnerships with five high-quality suppliers and diversifying Nike's sourcing options.

# Junior Purchasing Specialist at Columbia Sportswear, OR

Aug 2022 - Apr 2023

- Successfully negotiated a 15% discount on bulk fabric orders, resulting in an annual cost savings of \$300,000 for Columbia Sportswear.
- Implemented a new vendor evaluation system, leading to a 20% increase in on-time deliveries and a 10% reduction in product defects.
- Streamlined the purchasing process by introducing an automated purchase order system, reducing processing time by 50% and improving departmental efficiency.
- Coordinated with suppliers to achieve a 25% reduction in lead times for critical materials, ensuring timely production and delivery of new product lines.

#### **CERTIFICATES**

## Certified Professional in Supply Management (CPSM)

Aug 2021

## **Certified Purchasing Manager (CPM)**

Mar 2020

#### **MEMBERSHIPS**

Institute for Supply Management (ISM)

Chartered Institute of Procurement & Supply (CIPS)