

# Kripa Willbrandt

Junior Recruiter

## Profile

Detail-oriented and proactive Junior Recruiter with 1 year of experience in full-cycle recruitment across various industries. Skilled in sourcing top talent, conducting interviews, and efficiently managing the hiring process. Demonstrated ability to build strong relationships with both clients and candidates, resulting in successful placements and high satisfaction rates. Driven and motivated to excel in a fast-paced, team-oriented environment.

## Employment History

### Junior Recruiter at Boly:Welch, OR

Feb 2023 - Present

- Successfully filled 50+ job openings within the first six months of joining Boly:Welch, contributing to a 20% increase in the company's overall placements during that period.
- Streamlined the candidate sourcing process by implementing new strategies and tools, resulting in a 30% reduction in time spent on candidate search and a 15% increase in qualified applicants.
- Developed and maintained strong relationships with 100+ clients and candidates, leading to a 25% increase in repeat business and a significant improvement in client satisfaction ratings.

### Entry-Level Recruiter at VanderHouwen, OR

Aug 2022 - Jan 2023

- Successfully recruited and placed 30 candidates in various industries within the first six months of employment, exceeding the initial target of 20 placements.
- Established and maintained relationships with over 50 clients, resulting in a 25% increase in job orders for the company during the first year of employment.
- Streamlined the candidate screening process by implementing a new applicant tracking system, reducing time spent on administrative tasks by 20% and increasing overall efficiency.
- Organized and executed three successful job fairs, attracting over 200 potential candidates and generating 15 new hires for VanderHouwen within the first year of employment.

## Certificates

### Certified Talent Acquisition Specialist (CTAS)

Sep 2021

### Professional in Human Resources (PHR)

Jun 2020

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## Education

### Associate of Applied Science in Human Resources Management at Portland Community College, Portland, OR

Sep 2018 - May 2022

Relevant Coursework: Organizational Behavior, Employment Law, Compensation and Benefits, Training and Development, Employee Relations, Performance Management, Human Resources Information Systems, and Recruitment and Selection.

## Links

[linkedin.com/in/kripawillbrandt](https://www.linkedin.com/in/kripawillbrandt)

## Skills

LinkedIn sourcing

Boolean searching

Applicant Tracking System (ATS)

Job posting optimization

Interview scheduling

Candidate assessment

Offer negotiation

## Languages

English

Dutch