

Kerra Gabet

Loan Coordinator

Profile

Dedicated Loan Coordinator with 1 year of experience in efficiently managing loan processes, including application, documentation, and closing procedures. Adept at fostering strong relationships with clients and delivering excellent customer service. Skilled in analyzing loan requirements, ensuring compliance with financial regulations, and maintaining accurate records. Proactive team player with a strong attention to detail, seeking to contribute expertise in loan coordination and drive client satisfaction.

Employment History

Loan Coordinator at Veterans United Home Loans, MO

Apr 2023 - Present

- Successfully processed and closed over 150 loans in a year, totaling more than \$30 million in financing for veterans and their families.
- Streamlined the loan coordination process by implementing new organizational tools and strategies, leading to a 20% increase in efficiency and a reduction in average loan processing time by 10 days.
- Consistently maintained a customer satisfaction rating above 95%, ensuring positive experiences for borrowers and contributing to the company's overall growth and success.
- Played a key role in training and mentoring four new loan coordinators, sharing best practices and helping them achieve an average loan processing time of less than 45 days within their first three months on the job.

Assistant Loan Coordinator at Flat Branch Home Loans, MO

Sep 2022 - Feb 2023

- Successfully processed and closed over 250 loans within a year, resulting in a total loan volume of \$50 million for Flat Branch Home Loans, MO.
- Streamlined the loan application process by implementing a new digital document management system, reducing the average processing time by 20% and increasing customer satisfaction by 15%.
- Collaborated with the sales team to develop and launch a targeted marketing campaign, which generated a 25% increase in new loan applications within six months.
- Assisted in the training and onboarding of three new Assistant Loan Coordinators, contributing to a 10% increase in overall team productivity and efficiency.

Education

Associate of Applied Science in Finance or Business Administration at St. Louis Community College, St. Louis, MO

Sep 2018 - May 2022

Relevant Coursework: Financial Accounting, Managerial Accounting, Business Law, Microeconomics, Macroeconomics, Marketing, Human Resource Management, Business Ethics, and Statistics.

Details

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Links

[linkedin.com/in/kerragabet](https://www.linkedin.com/in/kerragabet)

Skills

Underwriting

Risk assessment

Loan processing

Documentation review

Compliance knowledge

Customer service

Time management

Languages

English

Russian

Hobbies

Organizing social events

Gardening

Photography