

Ashonna Vattimo

Logistics Administrator

Profile

Dedicated Logistics Administrator with 1 year of experience in optimizing supply chain processes, streamlining inventory management, and improving operational efficiency. Adept at coordinating logistics activities, managing vendor relations, and ensuring timely deliveries. Strong analytical and problem-solving skills with a keen focus on customer satisfaction and cost control. Proven ability to thrive in fast-paced environments and adapt quickly to changing priorities.

Employment History

Logistics Administrator at FedEx Corporation, TN

Apr 2023 - Present

- Managed the successful coordination of over 500 daily shipments, resulting in a 98% on-time delivery rate and contributing to FedEx's reputation for outstanding service in Tennessee.
- Streamlined the logistics process by implementing an innovative tracking system, reducing shipment errors by 25% and saving the company \$100,000 annually in lost or misplaced packages.
- Led a team of 10 logistics professionals, increasing overall efficiency by 15% through targeted training and performance management initiatives.
- Negotiated contracts with third-party carriers, achieving a 20% reduction in transportation costs while maintaining high service levels and maintaining strong relationships with partners.

Junior Logistics Administrator at UPS (United Parcel Service), TN

Jul 2022 - Mar 2023

- Successfully streamlined the shipment tracking process, resulting in a 20% reduction in customer inquiries and a 15% improvement in overall customer satisfaction ratings for UPS Tennessee.
- Coordinated and optimized delivery routes for a fleet of 50+ drivers, leading to a 10% increase in on-time deliveries and reducing average daily overtime by 12%.
- Implemented a new inventory management system that improved warehouse efficiency by 25%, reducing order processing time by 30% and cutting down on stock discrepancies by 40%.

Certificates

Certified in Logistics, Transportation and Distribution (CLTD)

Nov 2021

Certified Supply Chain Professional (CSCP)

Sep 2020

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Education

Bachelor of Science in Logistics and Supply Chain Management at Middle Tennessee State University, Murfreesboro, TN

Aug 2018 - May 2022

Relevant Coursework: Supply Chain Management, Logistics Operations, Inventory Management, Procurement and Sourcing, Transportation and Distribution, Warehouse Management, Global Logistics, Demand Planning, and Business Analytics.

Links

[linkedin.com/in/ashonnnavattimo](https://www.linkedin.com/in/ashonnnavattimo)

Skills

Inventory management

Supply chain optimization

Warehouse operations

Transportation coordination

Demand forecasting

ERP software (e.g., SAP)

Data analysis

Languages

English

Spanish