

# Kea Slepicka

Maintenance Assistant

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📍 123 Maple Street, Columbus,  
OH 43215

## Education

### Certificate in Maintenance and Repair Technology at Cincinnati State Technical and Community College, Cincinnati, OH

Aug 2018 - May 2022

Relevant Coursework:  
Equipment Diagnostics,  
Preventive Maintenance,  
Welding Techniques, Pneumatics and Hydraulics, Electrical Systems, Mechanical Drive Systems, HVAC Systems, and Industrial Safety Procedures.

## Links

[linkedin.com/in/keaslepicka](https://www.linkedin.com/in/keaslepicka)

## Skills

Plumbing expertise

Electrical troubleshooting

HVAC maintenance

Carpentry proficiency

Welding techniques

Painting techniques

Locksmith knowledge

## Languages

English

German

## Profile

Diligent Maintenance Assistant with 1 year of experience providing comprehensive support in various maintenance tasks, including troubleshooting, repairs, and preventive maintenance. Demonstrates excellent problem-solving abilities and a strong work ethic. Committed to maintaining a safe and efficient working environment, and continuously improving technical skills.

## Employment History

### Maintenance Assistant at Cushman & Wakefield, OH

Apr 2023 - Present

- Reduced equipment downtime by 25% by implementing a preventive maintenance program, resulting in increased productivity and reduced repair costs for Cushman & Wakefield in Ohio.
- Streamlined the work order system, leading to a 30% improvement in response time and a 20% increase in client satisfaction ratings.
- Saved the company \$10,000 annually by negotiating better contracts with suppliers and identifying cost-effective solutions for maintenance supplies and equipment.
- Successfully managed a team of 10 maintenance technicians, improving overall team efficiency by 15% through regular training sessions and performance evaluations.

### Junior Maintenance Assistant at CBRE, OH

Aug 2022 - Mar 2023

- Successfully reduced equipment downtime by 20% through timely preventive maintenance and efficient troubleshooting of over 150 machines in the facility, ensuring smooth operations and minimal disruption to workflows.
- Streamlined inventory management system for spare parts, resulting in a 15% cost reduction and a 25% decrease in lead time for repairs, ultimately leading to increased productivity and cost savings for CBRE, OH.
- Played a key role in the implementation of a new computerized maintenance management system (CMMS), contributing to a 30% increase in work order completion rate and a 10% improvement in overall team efficiency.

## Certificates

### Certified Maintenance & Reliability Technician (CMRT)

Jul 2021

### Building Systems Maintenance Certificate (BSMC)

Oct 2019

## Memberships

International Facility Management Association (IFMA)