

Ameera Khuc

Medical Information Specialist

Profile

Dedicated Medical Information Specialist with 2 years of experience in providing accurate and up-to-date medical information to healthcare professionals and patients. Adept at analyzing clinical data, creating medical content, and managing databases. Highly skilled in researching, interpreting, and communicating complex medical information. Demonstrated ability to collaborate effectively with cross-functional teams and maintain compliance with regulatory guidelines. Proven commitment to excellence in customer service and continuous learning in the dynamic healthcare industry.

Employment History

Medical Information Specialist at Medisolv, MD

Feb 2023 - Present

- Successfully managed and resolved over 300 complex medical information inquiries per month, ensuring accurate and timely responses to healthcare professionals and patients.
- Streamlined the medical information request process by implementing an efficient tracking system, resulting in a 25% reduction in response times and a 15% increase in customer satisfaction ratings.
- Collaborated with cross-functional teams to develop and maintain a comprehensive medical information database, improving internal knowledge sharing and reducing research time by 20%.
- Led training sessions for 10 new medical information specialists, contributing to a 100% retention rate and a 30% improvement in team productivity.

Associate Medical Information Specialist at UnitedHealth Group, MD

Jul 2021 - Jan 2023

- Successfully managed over 500 medical information inquiries, ensuring accurate and timely responses to healthcare professionals and patients, resulting in a 95% satisfaction rate.
- Developed and implemented a streamlined process for handling medical information requests, reducing average response time by 30% and improving overall efficiency within the team.
- Conducted comprehensive literature reviews on various therapeutic areas, leading to the creation of 20 high-quality standard response documents that were utilized by the Medical Information team to address common inquiries.
- Collaborated with cross-functional teams in the development and review of 10 educational materials for healthcare professionals, ensuring medical accuracy and compliance with regulatory guidelines.

Education

Details

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Links

[linkedin.com/in/ameerakhuc](https://www.linkedin.com/in/ameerakhuc)

Skills

ICD-10 coding

EHR proficiency

HIPAA compliance

CPT coding

MedDRA expertise

SNOMED CT knowledge

LOINC familiarity

Languages

English

Japanese

Hobbies

Medical journal reading

Health and wellness blogging

Attending healthcare conferences and seminars