


Tahliyah Pisani

Medical Transcriptionist

Diligent Medical Transcriptionist with 1 year of experience providing accurate and timely documentation of medical records. Proficient in various transcription software, medical terminology, and HIPAA regulations. Demonstrates excellent listening, typing, and proofreading skills, ensuring high-quality and efficient results. Committed to enhancing medical care through accurate and efficient transcription services.

tahliyah.pisani@gmail.com 

(207) 474-7406 

123 Maple Street, Missoula, MT 
59801

Education

**Associate of Applied Science
in Medical Transcription at
Flathead Valley Community
College, Kalispell, MT**

Sep 2018 - May 2022

Relevant Coursework: Medical Terminology, Anatomy and Physiology, Pharmacology, Diagnostic Procedures, Medical Transcription Techniques, Keyboarding, Proofreading, and Editing, HIPAA Compliance, and Electronic Health Records.

Links

[linkedin.com/in/tahliyahpisani](https://www.linkedin.com/in/tahliyahpisani)

Skills

HIPAA compliance

EHR proficiency

Medical terminology

Proofreading

Dictation software

Typing speed

Time management

Employment History

Medical Transcriptionist at MT Professional Services, MT

Apr 2023 - Present

- Transcribed over 5,000 medical reports with a 99% accuracy rate in one year, ensuring timely and precise documentation for healthcare providers at MT Professional Services.
- Streamlined the transcription process by implementing a new speech recognition software, resulting in a 30% increase in productivity and a 25% reduction in turnaround time for document delivery.
- Trained and mentored five new medical transcriptionists, helping them achieve an average accuracy rate of 98% within their first six months on the job.
- Actively participated in the development and implementation of new quality assurance guidelines, leading to a 15% reduction in transcription errors and improved overall document quality across the team.

Medical Transcriptionist Trainee at Big Sky Transcription Services, MT

Sep 2022 - Mar 2023

- Transcribed over 1,000 medical reports within the first six months of training, maintaining a 99% accuracy rate and contributing to efficient patient record processing at Big Sky Transcription Services.
- Completed training modules and passed certification exams ahead of schedule, becoming a fully certified Medical Transcriptionist within nine months instead of the standard one year.
- Assisted in the implementation of a new transcription software system, resulting in a 15% increase in overall team productivity and a 10% reduction in transcription errors.
- Received recognition for outstanding performance and dedication as a trainee, earning a spot on the "Top Trainee" list within the first year at Big Sky Transcription Services.

Certificates

Registered Healthcare Documentation Specialist (RHDS)

Oct 2021

Certified Medical Transcriptionist (CMT)

Aug 2020