

Kaeley Meidam

Nursing Home Administrator

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☎ (694) 252-0958

📍 123 Palm Tree Lane, Miami, FL 33125

Education

Bachelor of Science in Health Care Administration at Florida International University, Miami, FL

Aug 2016 - May 2021

Relevant Coursework:

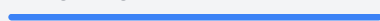
Healthcare Systems and Operations, Healthcare Finance and Economics, Quality and Risk Management, Health Informatics, Healthcare Policy and Law, Healthcare Marketing, and Human Resources Management in Healthcare.

Links

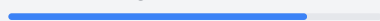
[linkedin.com/in/kaeleymeidam](https://www.linkedin.com/in/kaeleymeidam)

Skills

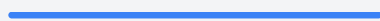
Budgeting



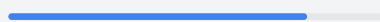
Staff Management



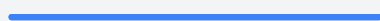
Regulatory Compliance



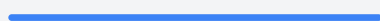
Resident Care



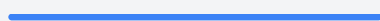
Facility Maintenance



Conflict Resolution

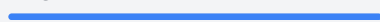


Electronic Health Records

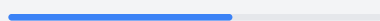


Languages

English



Japanese



Profile

A dedicated and compassionate Nursing Home Administrator with two years of experience in overseeing daily operations and ensuring the highest quality of care for residents. Skilled in staff management, budgeting, regulatory compliance, and coordinating with healthcare professionals to optimize patient outcomes. Committed to fostering a positive and supportive environment for both residents and staff, while continuously striving for improvement and excellence in the field of long-term care.

Employment History

Nursing Home Administrator at Consulate Health Care, FL

Apr 2023 - Present

- Successfully reduced staff turnover rate by 25% within the first year through implementing targeted retention strategies, effective communication, and employee development programs.
- Improved patient satisfaction scores by 30% in two years by focusing on quality care, streamlining processes, and enhancing staff training and support.
- Increased overall facility efficiency by 20% through implementing new scheduling systems, optimizing resource allocation, and employing data-driven decision-making processes.
- Secured a 15% increase in annual funding for the nursing home by proactively engaging with stakeholders, demonstrating the facility's value and positive impact on the community, and presenting a compelling case for additional resources.

Assistant Nursing Home Administrator at Signature HealthCARE, FL

Sep 2021 - Mar 2023

- Successfully implemented a new patient care management system, resulting in a 25% increase in efficiency and a 15% reduction in medication errors within the first year of adoption.
- Coordinated and executed a comprehensive staff training program that led to a 20% improvement in overall patient satisfaction scores and a 10% decrease in staff turnover in just six months.
- Streamlined the admissions process by collaborating with the interdisciplinary team to develop and implement an improved workflow, reducing the average admission time by 30% and increasing the number of monthly admissions by 15%.

Certificates

Nursing Home Administrator License (NHA)

Mar 2022

Certified Assisted Living Administrator (CALA)

Feb 2021