Rettie Sarginson

Process Analyst

Results-oriented Process Analyst with 1 year of experience in identifying and implementing process improvements, leveraging data-driven insights to enhance efficiency and deliver cost savings. Adept at collaborating with cross-functional teams, conducting root cause analysis, and streamlining workflows. Proficient in utilizing analytical tools and techniques to drive continuous improvement and achieve business objectives.

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123 Maple Street, Milwaukee, WI 53202

Education

Bachelor of Science in Business Process Management at University of Wisconsin-Madison, WI

Aug 2018 - May 2022

Relevant Coursework: Operations Management, Process Analysis and Design, Project Management, Process Improvement and Innovation, Lean Six Sigma, Supply Chain Management, Quality Management, Business Analytics, Risk Management, and Information Systems in Business.

Links

linkedin.com/in/rettiesarginson

Skills

Data Modeling

SQL Querying

Tableau Visualization

Python Programming

Lean Six Sigma

BPMN Notation

RPA Implementation

Employment History

Process Analyst at Fiserv, WI

Apr 2023 - Present

- Reduced process inefficiencies by 25% within the first year by conducting thorough analysis and identifying key areas for improvement, resulting in annual cost savings of $500,000 for Fiserv, WI.
- Successfully implemented a new process automation system that increased productivity by 15% and reduced manual errors by 30%, leading to an additional revenue generation of $300,000 annually.
- Developed and delivered comprehensive training programs for over 100 employees, resulting in a 20% increase in overall process adherence and a 10% reduction in process-related escalations.

Associate Process Analyst at Kohler Co., WI

Jul 2022 - Mar 2023

- Developed and implemented a new process optimization strategy that increased overall efficiency by 30% and reduced waste by 15% across various departments at Kohler Co., WI.
- Conducted a thorough analysis of production data, identifying bottlenecks and areas for improvement, which led to a 20% reduction in lead time and a 10% increase in on-time delivery rates.
- Spearheaded a cross-functional team to streamline communication and collaboration between departments, resulting in a 25% reduction in project completion times and a 15% increase in overall team productivity.
- Successfully managed a major process improvement project with a budget of $500,000, completing it on time and within budget while achieving a 35% improvement in key performance indicators.

Certificates

Certified Business Process Analyst (CBPA)

Jan 2022

Lean Six Sigma Green Belt Certification

Nov 2020

Memberships

International Institute of Business Analysis (IIBA)