

# Khloee Smaltz

Quality Control Coordinator

## Profile

Detail-oriented Quality Control Coordinator with 2 years of experience in managing and executing quality control processes, ensuring compliance with industry standards, and driving continuous improvement initiatives. Adept at coordinating cross-functional teams, implementing corrective and preventive actions, and maintaining comprehensive documentation. Proven track record of streamlining operations, enhancing product quality, and reducing operational costs.

## Employment History

### Quality Control Coordinator at Florida Quality Control Services, FL

Apr 2023 - Present

- Successfully implemented a new quality control system that improved defect detection by 30%, leading to a significant reduction in customer complaints and product returns.
- Streamlined the inspection process by introducing automated testing equipment, resulting in a 25% increase in efficiency and allowing for faster turnaround times on projects.
- Led a team of 6 quality control technicians in achieving a 99.5% compliance rate with industry standards and regulations, ensuring the company's reputation for delivering high-quality products and services.
- Developed and conducted comprehensive training programs for new hires, which led to a 15% reduction in onboarding time, enabling the team to quickly adapt and contribute to ongoing projects.

### Quality Control Assistant at FL Quality Coordination Solutions, FL

Aug 2021 - Feb 2023

- Successfully reduced product defects by 25% within the first year of employment by implementing rigorous testing and inspection procedures, ensuring higher customer satisfaction for FL Quality Coordination Solutions clients.
- Streamlined quality control processes by developing and implementing a new documentation system, resulting in a 30% increase in efficiency and a 15% reduction in processing time for quality assurance reports.
- Led a team of 5 QC analysts in conducting comprehensive audits of 50+ suppliers, identifying areas of improvement and enhancing overall supply chain quality by 20% within two years.

## Certificates

### American Society for Quality (ASQ) Certified Quality Auditor (CQA)

Aug 2021

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## Education

### Bachelor of Science in Quality Control and Assurance at Florida Institute of Technology, Melbourne, FL

Sep 2016 - May 2021

Relevant Coursework: Quality Management Systems, Statistical Process Control, Quality Assurance and Auditing, Six Sigma and Lean Manufacturing, Risk Analysis, Metrology, and ISO Standards Implementation.

## Links

[linkedin.com/in/khloeesmaltz](https://www.linkedin.com/in/khloeesmaltz)

## Skills

Calibration

Troubleshooting

Six Sigma

Lean Manufacturing

ISO 9001

Root Cause Analysis

Statistical Process Control

## Languages

English

French