

Marge Sugerman

Recreation Assistant

Profile

Dedicated Recreation Assistant with 1 year of experience in providing exceptional support in recreational program planning, coordination, and execution. Skilled in fostering positive relationships with participants and managing diverse group activities. Adept at ensuring safety standards, maintaining equipment, and contributing to a fun and engaging environment for all ages.

Employment History

Recreation Assistant at Montana Recreation Company, MT

May 2023 - Present

- Successfully organized and executed over 50 recreational events and activities for Montana Recreation Company, leading to a 30% increase in overall guest satisfaction and participation.
- Developed and implemented a new outdoor adventure program, attracting over 200 participants in its first year and generating an additional \$15,000 in revenue for the company.
- Streamlined the scheduling process for all recreational activities, reducing administrative workload by 20% and increasing staff efficiency.
- Established partnerships with local businesses and organizations, resulting in the addition of 10 new activities to the company's offerings and a 15% increase in annual bookings.

Recreation Aide at Montana River Guides, MT

Jul 2022 - Mar 2023

- Successfully led over 150 guided river tours for guests, maintaining a 98% satisfaction rating and receiving numerous positive reviews for exceptional service and knowledge.
- Developed and implemented a new training program for incoming Recreation Aides that reduced onboarding time by 25%, resulting in more efficient staff preparation and increased capacity for river tours.
- Collaborated with local environmental organizations to organize and execute three successful river cleanup events, resulting in the removal of over 2,000 pounds of garbage from Montana rivers and the surrounding areas.
- Increased overall tour bookings by 20% through targeted marketing efforts, including social media campaigns, local partnerships, and the creation of promotional materials highlighting the unique experiences offered by Montana River Guides.

Certificates

Certified Park and Recreation Professional (CPRP)

Oct 2021

✉ marge.sugerman@gmail.com

☎ (716) 566-0519

📍 123 Maple Street, Helena, MT 59601

Education

Associate of Applied Science in Recreation Management at Flathead Valley Community College, Kalispell, MT

Aug 2017 - May 2022

Relevant Coursework: Recreation Planning & Design, Facility Management, Event Coordination, Sports Marketing, Public Relations, Outdoor Recreation Leadership, First Aid & CPR, Risk Management, and Recreation Programming.

Links

[linkedin.com/in/margesugerman](https://www.linkedin.com/in/margesugerman)

Skills

CPR Certification

Conflict Resolution

Time Management

Event Planning

Team Building

Microsoft Office

Customer Service

Languages

English

Portuguese