# Errin Sandhu

# **Relocation Consultant**

Results-driven Relocation Consultant with 1 year of experience in providing exceptional client service and efficient relocation solutions. Adept at creating personalized relocation plans, managing logistics, and addressing client concerns. Strong interpersonal skills and a proven ability to build rapport with clients, colleagues, and vendors. Committed to delivering an exceptional relocation experience and ensuring a seamless transition for clients.

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(124) 600-8088



123 Palm Drive, Miami, FL 33125 😯



## Education

**Bachelor of Business** Administration in **Relocation Management** at Florida International University, Miami, FL

Sep 2018 - May 2022

Relevant Coursework: Real Estate Principles, Property Management, Business Operations, Marketing, Finance, Human Resource Management, **Corporate Relocation** Strategies, International Business, and Negotiation Techniques.

### Links

linkedin.com/in/errinsandhu

#### **Skills**

Negotiation

Organization

Communication

Problem-solving

Adaptability

Time-management

Networking

# **Employment History**

## Relocation Consultant at Suddath Relocation Systems, FL

May 2023 - Present

- Successfully managed the relocation of over 150 clients within a single year, resulting in a 98% satisfaction rate and contributing to a 20% increase in company revenue for Suddath Relocation Systems,
- Coordinated and executed a complex international relocation project involving 50 employees for a major corporate client, ensuring a seamless transition and completion within the tight deadline of 3 months.
- Implemented an improved communication and tracking system for clients' relocation processes, leading to a 30% reduction in response time and increasing overall efficiency for the team at Suddath Relocation Systems, FL.

# Relocation Specialist at All My Sons Moving & Storage, FL

Sep 2022 - Mar 2023

- Successfully managed the relocation of over 150 clients within a year, resulting in a 98% satisfaction rate and a 25% increase in referral business for All My Sons Moving & Storage in FL.
- Streamlined the relocation process by implementing a new customer relationship management (CRM) system, leading to a 30% reduction in administrative tasks and enabling the team to focus on providing high-quality service to clients.
- Developed and executed targeted marketing campaigns that increased the company's client base by 20% within six months, contributing to a 15% growth in annual revenue.
- Established strategic partnerships with local real estate agencies, resulting in a 50% increase in corporate relocation projects and positioning All My Sons Moving & Storage as a preferred provider for relocation services in the FL market.

#### Certificates

Global Mobility Specialist (GMS)

Dec 2021

### **Certified Relocation Professional (CRP)**

May 2020