

Janise Goding

Relocation Specialist

Profile

Dedicated Relocation Specialist with 1 year of experience in efficiently managing the end-to-end relocation process for clients. Possesses strong organizational, communication, and problem-solving skills to ensure smooth transitions for individuals and families. Proven track record of collaborating with clients, real estate professionals, and vendors to achieve seamless relocations while adhering to budget requirements. Committed to providing exceptional customer service and ensuring client satisfaction.

Employment History

Relocation Specialist at Two Men and a Truck, MO

Feb 2023 - Present

- Successfully managed the relocation of over 150 clients within a year, achieving a 98% satisfaction rate and contributing to company growth of 15% in annual revenue.
- Streamlined the moving process by implementing an efficient scheduling system, resulting in a 25% reduction in average move time and increasing overall team productivity.
- Developed and maintained strong relationships with local real estate agents and businesses, leading to a 30% increase in referral clients and boosting company reputation within the community.

Relocation Coordinator at Cord Moving and Storage, MO

Sep 2022 - Dec 2022

- Successfully coordinated the relocation of 150+ clients within a year, ensuring a smooth and efficient moving process while maintaining a 95% satisfaction rate.
- Implemented a new project management system that streamlined communication between clients and moving teams, resulting in a 20% increase in overall efficiency.
- Negotiated contracts with third-party service providers, leading to a 15% reduction in overall relocation costs for the company and its clients.
- Developed and executed a comprehensive training program for new hires, leading to a 30% decrease in onboarding time and a 10% increase in employee retention rates.

Education

Bachelor of Arts in Business Administration with a concentration in Relocation Management at University of Missouri, Columbia, MO

Sep 2018 - May 2022

Relevant Coursework: Relocation Management, Global Mobility Strategy, Corporate Real Estate, Talent Acquisition and Retention, Human Resource Management, International Business, Supply Chain Management, and Organizational Behavior.

Certificates

Details

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Links

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Skills

Negotiation

Organization

Communication

Problem-solving

Time-management

Adaptability

Networking

Languages

English

Spanish

Hobbies

Exploring new cities

Gardening

Photography