

Trenda Carner

Residence Hall Director

Profile

Enthusiastic and dedicated Residence Hall Director with 1 year of experience in managing and overseeing residence life operations. Proven skills in fostering a positive living environment, developing community engagement programs, and addressing student needs. Strong communicator with a commitment to promoting diversity, inclusion, and student success within the residential community.

Employment History

Residence Hall Director at University of North Dakota, ND

Mar 2023 - Present

- Successfully managed a residence hall of over 500 students, maintaining a 95% occupancy rate throughout the academic year and ensuring a safe and inclusive living environment for all residents.
- Implemented a comprehensive programming model that resulted in a 30% increase in student engagement and participation in residence hall events, contributing to a stronger sense of community and connection among residents.
- Collaborated with campus partners to address and resolve over 100 student conduct cases, resulting in a 90% successful mediation rate and a 25% reduction in repeat offenses within the residence hall.
- Developed and executed a comprehensive training program for 20 Resident Assistants, leading to a 15% increase in staff retention and a more cohesive and effective team in supporting the needs of residence hall students.

Assistant Residence Hall Director at North Dakota State University, ND

Jul 2022 - Feb 2023

- Successfully managed and oversaw the daily operations of a residence hall housing over 500 students, ensuring a safe and positive living environment for all residents.
- Developed and implemented a comprehensive programming model that resulted in a 30% increase in resident engagement and participation in on-campus events and activities.
- Streamlined the Resident Assistant (RA) selection and training process, leading to a 20% reduction in staff turnover and a 15% improvement in overall RA job satisfaction.

Education

Master of Education in Student Affairs and Higher Education at University of North Dakota, Grand Forks, ND

Aug 2017 - May 2022

Relevant Coursework: Student Affairs Theory and Practice, College Student Development, Higher Education Administration, Diversity and Equity in Higher Education, Legal Issues in Higher Education, Assessment and Evaluation in Student Affairs, and Counseling Techniques in Student Affairs.

Details

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Links

[linkedin.com/in/trendacarner](https://www.linkedin.com/in/trendacarner)

Skills

Conflict Resolution

Budget Management

Event Planning

Team Building

Crisis Intervention

Microsoft Office

Time Management

Languages

English

Urdu

Hobbies

Organizing community events

Gardening and indoor plants care

Practicing yoga and meditation