

# Kassaundra Slaton

Stock Clerk

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## Education

### Diploma in Inventory Management and Stock Control at Clemson University, SC

Sep 2017 - May 2022

Relevant Coursework: Inventory Management, Stock Control, Supply Chain Management, Procurement, Warehouse Management, Logistics, Demand Forecasting, Materials Planning, and Cost Analysis.

## Links

[linkedin.com/in/kassaundraslaton](https://www.linkedin.com/in/kassaundraslaton)

## Skills

Inventory management

Order processing

Barcode scanning

Forklift operation

Pallet jack handling

Stock rotation

Merchandise display

## Languages

English

Spanish

## Hobbies

## Profile

Dedicated Stock Clerk with 1 year of experience in efficiently receiving, organizing, and maintaining inventory in diverse retail environments. Demonstrated ability to work collaboratively with team members, prioritize tasks, and provide exceptional customer service. Proficient in inventory management software and committed to maintaining a safe and organized stockroom. Eager to contribute to the success of a dynamic retail team while further developing skills and expertise.

## Employment History

### Stock Clerk at SC Stock Clerks Inc., SC

May 2023 - Present

- Successfully managed and organized inventory for SC Stock Clerks Inc., resulting in a 20% decrease in misplaced items and a 15% increase in overall warehouse efficiency.
- Streamlined the stock replenishment process by implementing a new system, which led to a 25% reduction in stock discrepancies and a 10% increase in customer satisfaction ratings.
- Trained and supervised a team of four junior stock clerks, who improved their productivity by 30% and reduced stock handling errors by 40% within six months.
- Collaborated with the purchasing department to optimize stock levels and reduce excess inventory, leading to a 35% reduction in carrying costs and freeing up \$50,000 in working capital.

### Stock Clerk Assistant at Palmetto Inventory Solutions, SC

Aug 2022 - Mar 2023

- Successfully managed and organized inventory for over 50 client businesses, increasing overall efficiency by 25% within the first year of employment.
- Streamlined the stock receiving process by implementing a new barcode scanning system, reducing processing time by 35% and minimizing errors by 20%.
- Assisted in the development and implementation of a new inventory management software, leading to a 30% reduction in stock discrepancies and improved client satisfaction.
- Trained and supervised a team of 5 junior stock clerks, resulting in a 15% increase in productivity and a 10% decrease in employee turnover in the department.

## Certificates

### Certified Professional in Supply Management (CPSM)

Jun 2021

### Certified Inventory Optimization Professional (CIOP)

Dec 2019