



Lacoya Hanger

Tool Crib Attendant

Dedicated Tool Crib Attendant with 1 year of experience in managing and maintaining tool inventory, ensuring timely issuance, and accurate record-keeping. Proficient in using inventory management software, conducting regular audits, and maintaining a clean and organized work environment. Known for providing excellent customer service and collaborating effectively with team members. Committed to ensuring tool availability and promptly addressing any discrepancies.

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123 Sandia Lane, Albuquerque, NM 87111 

Education

Diploma in Tool Crib Management and Inventory Control at New Mexico State University, Las Cruces, NM

Aug 2018 - May 2022

Relevant Coursework:
Inventory Management, Stock Control, Materials Handling, Warehouse Operations, Supply Chain Management, Procurement Strategies, Tool Crib Organization, and Asset Maintenance.

Links

[linkedin.com/in/lacoyahanger](https://www.linkedin.com/in/lacoyahanger)

Skills

Inventory Management

Tool Maintenance

Barcode Scanning

Microsoft Excel

Safety Protocols

Equipment Calibration

Record Keeping

Employment History

Tool Crib Attendant at Sandia National Laboratories, NM

Mar 2023 - Present

- Successfully managed and maintained an inventory of over 10,000 tools, ensuring a 99% accuracy rate in tool tracking and availability for all lab personnel.
- Implemented a new tool management software that increased efficiency by 25%, reducing tool check-in/check-out times and improving overall tool organization.
- Conducted a comprehensive tool audit that identified and resolved discrepancies, resulting in a 15% reduction in lost or misplaced tools and saving the lab an estimated \$50,000 in replacement costs.

Junior Tool Crib Attendant at Los Alamos National Laboratory, NM

Sep 2022 - Jan 2023

- Successfully managed and maintained an inventory of over 5,000 tools and equipment, ensuring 100% availability for critical projects and reducing tool downtime by 30%.
- Streamlined the tool issuance and return process, resulting in a 25% reduction in wait times for technicians and increasing overall productivity.
- Implemented a new tracking system for tool calibration and maintenance, leading to a 40% decrease in instances of tools being out of calibration or in need of repair.
- Conducted quarterly audits of the tool crib inventory, identifying and correcting discrepancies with a 99% accuracy rate, improving overall inventory management efficiency.

Certificates

Certified Tool Crib Manager (CTCM)

May 2022

Certified Inventory Management Professional (CIMP)

Feb 2021

Memberships