# **Beata Gansz**

**Customer Service Manager** 



**(**699) 329-3298

Newark, NJ

#### **EDUCATION**

Associate's Degree in Customer Service Management at Berkeley College, NJ

Sep 2016 - May 2020

Relevant Coursework: Business Communications, Customer Relations, Human Resource Management, Business Ethics, Marketing and Sales, and Financial Management.

#### LINKS

linkedin.com/in/beatagansz

## **SKILLS**

Communication

Problem-solving

Interpersonal skills

Conflict resolution

Time management

**Empathy** 

Organizational skills

## **LANGUAGES**

English

Russian

#### **HOBBIES**

Reading

Cooking

Gardening

#### **PROFILE**

I am an experienced Customer Service Manager with over 3 years of experience in developing and leading customer service teams. I have a successful track record of achieving customer satisfaction goals while managing a team of 20 customer service representatives. I excel in customer service operations and possess strong organizational, communication, problem-solving, and leadership skills. My areas of expertise include customer experience management, customer service training, and customer retention strategies. I am highly capable of creating and implementing customer service policies to ensure customer satisfaction.

#### EMPLOYMENT HISTORY

# Customer Service Manager at Amazon Web Services, NJ

Dec 2022 - Present

- Developed and implemented a customer service training program which reduced the average response time by 45% within six months.
- Streamlined overall process for handling customer complaints, resulting in an 80% decrease in complaint resolution times.
- Established key performance indicators to monitor team progress which led to a 15% increase in employee productivity over 12 months.

# Customer Service Representative at JPMorgan Chase & Co., NJ

Jul 2020 - Nov 2022

- Achieved a 98% customer satisfaction rating by responding to inquiries and resolving complaints within tight timeframes. This enabled customers to receive the help they needed quickly, leading to improved customer loyalty.
- Exceeded monthly call volume goals for 6 consecutive months with an average of 200 calls per day while maintaining quality assurance standards at 95%.
- Resolved complex account issues on behalf of clients in over 500 cases, resulting in greater financial stability for our customers and reducing their stress levels significantly.

# **CERTIFICATES**

**Certified Customer Service Professional (CCSP)** 

Oct 2021

**Certified Quality Management System Lead Auditor** 

Mar 2020

### **MEMBERSHIPS**

International Customer Service Association (ICSA)

National Customer Service Association (NCSA)