

Faith Mossburg

Warehouse Coordinator

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📍 123 Oak Street, Birmingham, AL 35201

EDUCATION

Associate of Applied Science in Logistics and Supply Chain Management at Coastal Alabama Community College, Bay Minette, AL

Aug 2018 - May 2022

Relevant Coursework: Supply Chain Management, Logistics Operations, Inventory Control, Transportation and Distribution, Warehouse Management, Procurement, Customer Service, International Logistics, and Enterprise Resource Planning.

LINKS

[linkedin.com/in/faithmossburg](https://www.linkedin.com/in/faithmossburg)

SKILLS

Inventory management

Forklift operation

Pallet jacking

Barcode scanning

Radio-frequency identification (RFID)

Warehouse Management System (WMS)

Material handling equipment (MHE)

LANGUAGES

English

Arabic

HOBBIES

PROFILE

Dedicated Warehouse Coordinator with 1 year of experience in managing efficient warehouse operations, including inventory control, logistics, and team collaboration. Demonstrates strong organizational skills and attention to detail, ensuring timely order processing and accurate record-keeping. Proficient in warehouse management systems and committed to maintaining a safe and productive work environment. Adept at fostering positive relationships with suppliers and customers to ensure smooth and timely delivery of goods.

EMPLOYMENT HISTORY

● Warehouse Coordinator at Amazon, AL

Apr 2023 - Present

- Managed the daily operations of a 500,000 sq ft warehouse, resulting in a 15% increase in efficiency and a 10% reduction in order processing time.
- Implemented a new inventory management system that reduced stock discrepancies by 20% and improved overall stock accuracy to 98%.
- Trained and supervised a team of 50 warehouse staff, leading to a 25% reduction in safety incidents and a 30% improvement in productivity.
- Successfully coordinated the onboarding and integration of over 200 new products within the warehouse, ensuring seamless incorporation into the existing inventory system and a 100% on-time delivery rate.

● Assistant Warehouse Coordinator at Walmart, AL

Sep 2022 - Feb 2023

- Successfully managed the shipment of over 1,500 orders per week, ensuring 99% on-time delivery and maintaining customer satisfaction.
- Implemented a new inventory management system that increased efficiency by 20%, leading to a reduction in stock discrepancies and improved order fulfillment accuracy.
- Trained and supervised a team of 10 warehouse associates, resulting in a 15% increase in productivity and a decrease in employee turnover by 30%.

CERTIFICATES

Certified Supply Chain Professional (CSCP)

Dec 2021

Certified Logistics, Transportation and Distribution (CLTD)

Dec 2019

MEMBERSHIPS

International Warehouse Logistics Association (IWLA)

Council of Supply Chain Management Professionals (CSCMP)